

**Request for Bid**

**2009 Chevrolet Tahoe**

**Vin 1GNFK13029R172228**

**Minimum Bid \$5,500**

**Comstock Charter Township  
Bid Release Date: May 19, 2023**

**Bid Due Date:  
June 18, 2023- 9:00 am, local time.**

**Return to:**

**Scott Hess, Superintendent - Comstock Charter Township  
PO Box 449  
Comstock MI 49041 (269) 381-2360  
superintendent@comstockmi.gov**

**Late Bids will be Rejected**













## **INFORMATION TO BIDDERS**

**1. AUTHORITY**

The Township of Comstock, hereby referred to as Owners, has the authority to obtain the best possible proposal or bids for specified services and/or equipment. The Owner expects a complete bid, as defined in the specifications. The owner will not accept partially completed bids.

**2. RECEIPT AND OPENING OF BIDS**

A. Bids will be opened on June 18, 2023, at 9:00 a.m. at the following location.

Comstock Township  
6138 King Highway  
Kalamazoo, MI 49048

B. Bids received after the designated bid receipt deadline will be returned unopened.

C. Bids must be sealed with the bidder's name on the outside of the envelope and designated as follows:

Sealed Bid- 2009 Chevrolet Tahoe  
Comstock Township  
Attn: Scott Hess, Superintendent  
Bidders Name, Address, Phone Number

**Received: \_\_\_\_\_ Time: \_\_\_\_\_ (For Township Use Only)**

D. Bids shall be delivered and the Township will stamp with "Received" date and time on the outside of the envelope.

E. Bid shall be submitted in the Bid Proposal Section furnished on Page 10.

F. The Owner shall have the right to waive any informality or irregularity in any bid received and to accept bids which, in his/her judgment, are in his/her own best interest.

G. Any bid may be withdrawn prior to the scheduled time for the opening of bid proposals.

**3. DISCREPANCIES, OMISSIONS, OR INTERPRETATIONS**

Bidder shall promptly notify the Owner of any ambiguity, inconsistency, or errors which they may discover upon examination of this bid packet. Bidders requesting clarification or interpretation of the bid item shall make a written request to the Owner to reach him/her at least seven (7) calendar days prior to the date for receipt of bids for transmittal to the Owner. Direct all questions to:



Scott Hess, Superintendent  
Comstock Township  
PO Box 449  
Kalamazoo, MI, 49041  
Phone: (269) 381-2360  
FAX: (269) 381-4328  
superintendent@comstocmi.gov

**4. EXAMINATION OF ITEM**

The bidder shall be held to have examined the item and to have satisfied themselves as to the condition of the item before the submittal of their bid. The unit can be seen at 1960 River St. Monday- Friday 8-5

**5. NO WARRANTY**

This item is offered for bid is provided "AS IS" and the Owner makes no warranties of any kind whatsoever, express, implied, oral, written, or otherwise to its use or condition.

**6. POST-BID INFORMATION**

After the bids are received, tabulated, and evaluated by the Owner, all bids received will be reviewed, tabulated, and awarded by the Superintendent's recommendation.

**7. SALES TAX**

The owner is exempt from all taxes. A tax exemption certificate will be issued upon request.

**8. PAYMENT**

A. Payment in full can be made by cash, personal check, cashier's check, money order, or credit card within ten (10) days of the award of the bid. If payment is not received within that time, an award will be made to the next highest bidder.

B. Payment will be processed upon acceptance and award of the bid by the Owner.

**9. SPECIFICATIONS**

**Minimum Bid \$5,500.00**

2009 Chevrolet Tahoe VIN 1GNFK13029R172228

2009 Chevrolet Tahoe, Automatic transmission,

**10. BID PROPOSAL FORM**

**BID PACKAGE: Township of Comstock  
2009 CHEVROLET TAHOE**

1. **DUE DATE: June 17, 2023, at 9:00 a.m. local time.**

**TO:** Scott Hess, Superintendent  
Comstock Township  
PO Box 449  
Kalamazoo, MI, 49041

**NAME OF BIDDER**

Name (Print): \_\_\_\_\_

Address: \_\_\_\_\_

Telephone Number: (\_\_\_\_\_) \_\_\_\_\_ or Cell Number (\_\_\_\_\_) \_\_\_\_\_

Email Address: \_\_\_\_\_

**In the event of a tie or bid of equal value, the bid will be awarded to be bidder based on the date and time received the bid was received, on a first come first serve basis.**

**AGREEMENT**

The undersigned understands that the Owner reserves the right to reject any and all bids and to waive informalities and irregularities in bidding.

The Owner reserves the right to accept or reject any or all bids in whole or in part, or to waive any informalities therein.

If an award is made to us under this proposal, we agree to enter into an Agreement to Purchase with Comstock Township, in strict accordance with this proposal.

**PROPOSED BID**

| <b>Item for Sale</b>                          | <b>Bid Amount*<br/>(Enter your Bid Here)</b> |
|---|--|
| 2009 Chevrolet Tahoe VIN<br>1GNFK13029R172228 | \$   |

Signature of Bidder: \_\_\_\_\_

**This item must be picked up within five (5) business days of payment.**