



Beautify Comstock Center

Request for Proposals

Gateway Maintenance

and

**Planter Placement
& Maintenance**

2022 Growing Season

Invitation

The Comstock Center Downtown Development Authority (DDA) is inviting Contractors to be part of implementing the ***Beautify Comstock Center*** initiative by providing maintenance of new plantings in five gateways and placing and maintaining 30 planters around Comstock Center in the 2022 growing season per an established plan.

Scope of Work

The DDA is seeking a proposal to place and maintain 30 planters around the Comstock Center area *AND* to maintain five gateways as described herein for the 2022 growing season.

The DDA is expecting the Contractor to maintain landscaping following installation by a separate contractor at 5 gateway locations and pick up, place, and maintain planters filled by River Street Flowerland as generally shown on the attached map.

Planters

- There are 30 planters. The planters measure 36” in diameter and 23” in height. A spec sheet is attached.
- The planters will be filled by River Street Flowerland. The Contractor will pick them up from River Street Flowerland (1300 River Street).
- The planters will be ready for placement the first week of June. The planters may be available the week prior to Memorial Day depending upon River Street Flowerland’s schedule. The Director will keep the Contractor apprised of when the planters will be ready for placement.
- The DDA Director will provide a placement plan for the planters.
- Planters placed on an unpaved surface require the placement of a concrete base underneath so that they are level; the concrete bases have already been secured.
- The planters are to be thoroughly watered every 3 days unless the weather is hot and windy then in such periods the planters should be watered every other day. The planters do have drain holes.
- Plants must be dead headed as needed; plants are to be trimmed as necessary to control excess growth of one or more plants in a planter.
- Planters must be fertilized mid-summer with a booster. Contractor is to provide the brand name of the fertilizer for approval by the Director before use.
- The planters are to be emptied and relocated to the Township maintenance building property no sooner than October 15 and no later than October 31, 2022.

Gateways

- The gateway signs will be completed by the sign contractor no later than June 1, 2022. Construction of each gateway will commence by a separate contractor as soon as the sign has been placed and will be completed no later than June 30, 2022.
- The gateways are unlikely to be completed simultaneously, however, maintenance of each gateway is to begin within three (3) days following its completion.
- The gateways will not be served with irrigation or power.
- The gateways are to be thoroughly watered every 3 days unless the weather is hot and windy then in such periods the gateway plants should be watered thoroughly every other day.
- The gateways are to be weeded and plants dead headed as necessary.
- Perennials are to be cut-back at the end of the growing season but not sooner than October 15 or later than October 31.
- The Director is able to share the name and contact information of the landscaping and sign contractors upon award of the contract for coordination purposes.

Insurance

The contractor is required to provide and maintain at all times during the project the following insurance. If any parts of the contract are sublet, insurance shall be provided by the contractor on behalf of the subcontractors to cover their operations. The insurance shall be contracted with a vendor licensed to do business in the State of Michigan and shall be subject to approval by the DDA. Certified copies, setting forth the limits and coverage, shall be furnished to the DDA Director before commencing with any work. The policy shall contain endorsements stating that at least a 10-day notice will be given to the DDA Director prior to termination or any change in the policy and shall describe the project and provide coverage for the following terms:

- A. Comprehensive General Liability Insurance with limits of liability not less than \$1,000,000 per occurrence and/or aggregate combined single limit with the DDA and Township listed as and additional insured. Professional liability insurance coverage in the amount of \$1,000,000 minimum.
- B. Motor Vehicle Liability Insurance, including applicable no-fault coverage, combined single limit bodily injury and property damage shall be maintained during the life of the contract. Coverage shall include all owned vehicles, all non-owned vehicles, and all hired vehicles.
- C. Workers Compensation Insurance, including Employers' Liability Coverage in accordance with all applicable statutes of the State of Michigan.
- D. If any of the insurance is cancelled, the contractor shall cease operations and shall not resume until new insurance is obtained.

Supplemental Information

The DDA Director is willing to meet interested contractors to view the planters in storage.

The DDA reserves the right to revise contents of the proposal and to negotiate all aspects of this proposal and any future agreement with the selected contractor. The DDA has the right to waive any irregularities in submitted proposals or to reject any or all proposals.

The DDA has the right to disclose information contained in the submittals. The DDA further reserves the right to photocopy, circulate or otherwise distribute any material submitted in response to the Request for Proposals. Original materials which the contractor may wish returned shall be clearly marked to be returned.

The selection of the successful contractor shall be made without regard to actual or perceived race, color, religion, political affiliation, veteran status, national origin, sex, age, height, weight, marital status, physical or mental disability, family status, sexual orientation, or gender identity.

Comstock Township and the DDA are an Equal Opportunity Employer.

The selected contractor will be required to enter into a contract agreement for this project.

Timeframe and Budget

The maintenance of individual gateways must begin within three days of completion.

The planters are to be placed within a week of them being ready – likely the first week of June but possibly the last week of May.

The maintenance of planters and gateways must continue through October 2022.

Proposals should include an overall project budget for maintenance of the gateways and planters for the entire growing season as described herein.

Proposals should include client references.

Provide two hard copies of the proposal and one electronic copy. The electronic copy may be emailed to DDA Director Jodi Stefforia at jstefforia@comstockmi.gov Hard copies may be delivered to the Township Hall:

Mailing address: P.O. Box 449 Comstock, MI 49041
Street address: 6138 King Highway Kalamazoo, MI 49048
Phone: 269-381-2360

Deadline to submit a proposal is Friday, March 11, 2022 at 12:00 p.m.

Beautify Comstock Center

a project of the

Downtown Development Authority



Legend

- Planters
- Gateways



Tentative Planter Placement 2022



ROSA™

Product Data Sheet



Plants and planters play a critical role in the success of outdoor spaces. That's why Landscape Forms offers Rosa. Made from lightweight polyethylene (LMPDE), Rosa planters are affordable, inexpensive to ship and easy to work with on site. Ideal for high traffic areas, they won't chip or crack, and they're resistant to UV rays, moisture, corrosive substances and extreme temperature changes.

Planter





- Rosa planters may be specified freestanding or surface mount, with or without drain hole.
- View colors on our website or call for a color chart.
- Aggregate color incurs an upcharge.
- Custom aggregate colors not available.
- Custom solid colors available for an upcharge.

To Specify

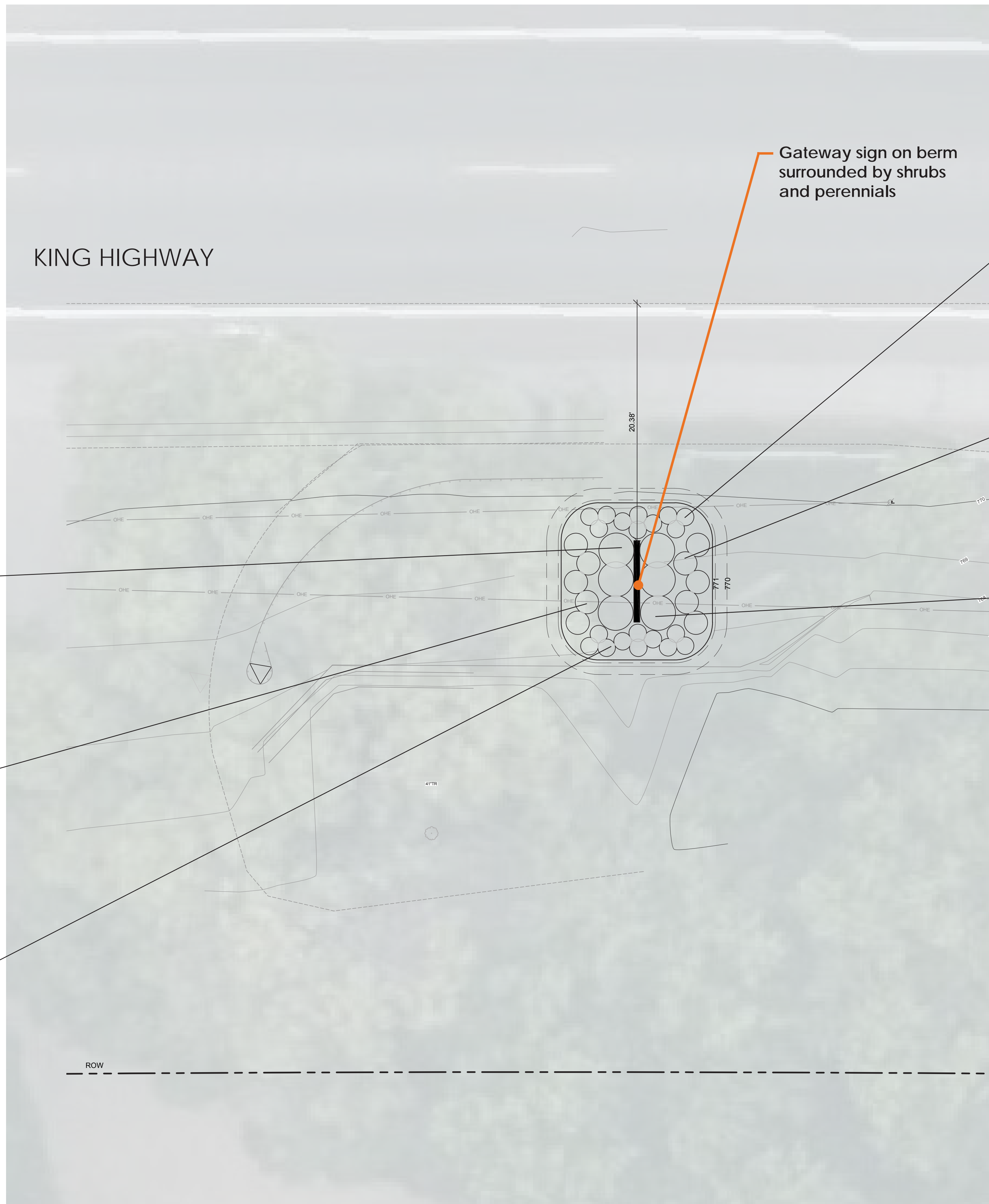
- Select Rosa planter, size dimensions, freestanding or surface mount, with or without drain hole and color.
- To specify a custom color, call Landscape Forms.

Designed by Arno Yurk, IDSA, AIA

Rosa design is protected by U.S. Patent Nos. D408,322; D408,323

	DIAMETER	HEIGHT	PRODUCT WEIGHT
	24"	15"	17 lb
	30"	18"	25 lb
	36"	23"	40 lb
	42"	13"	36 lb

Visit our landscapeforms.com for more information. Specifications are subject to change without notice. Landscape Forms supports the Landscape Architecture Foundation at the Second Century level. ©2016 Landscape Forms, Inc. Printed in U.S.A.

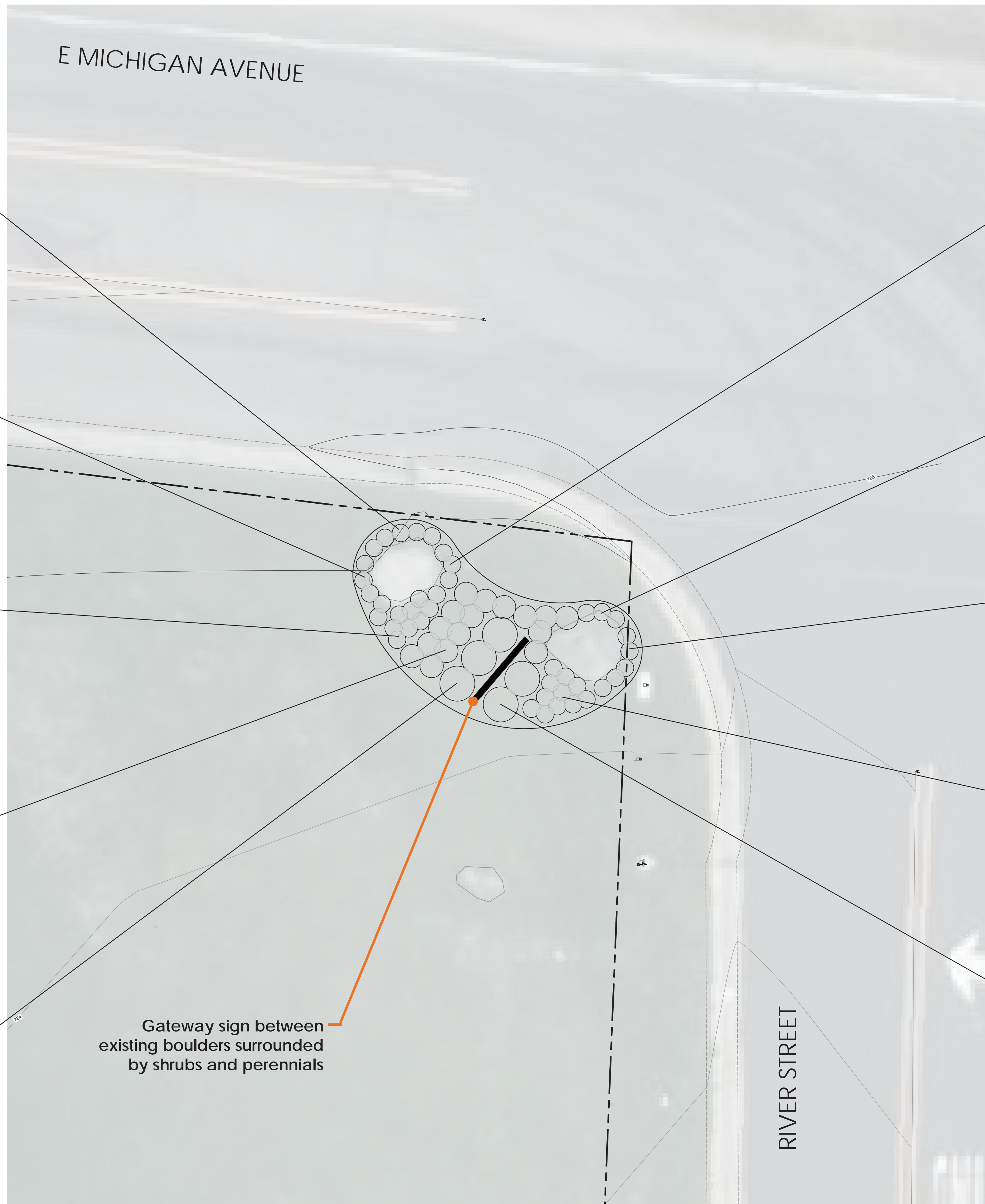


Gateway sign on berm surrounded by shrubs and perennials

KING HIGHWAY

ROW

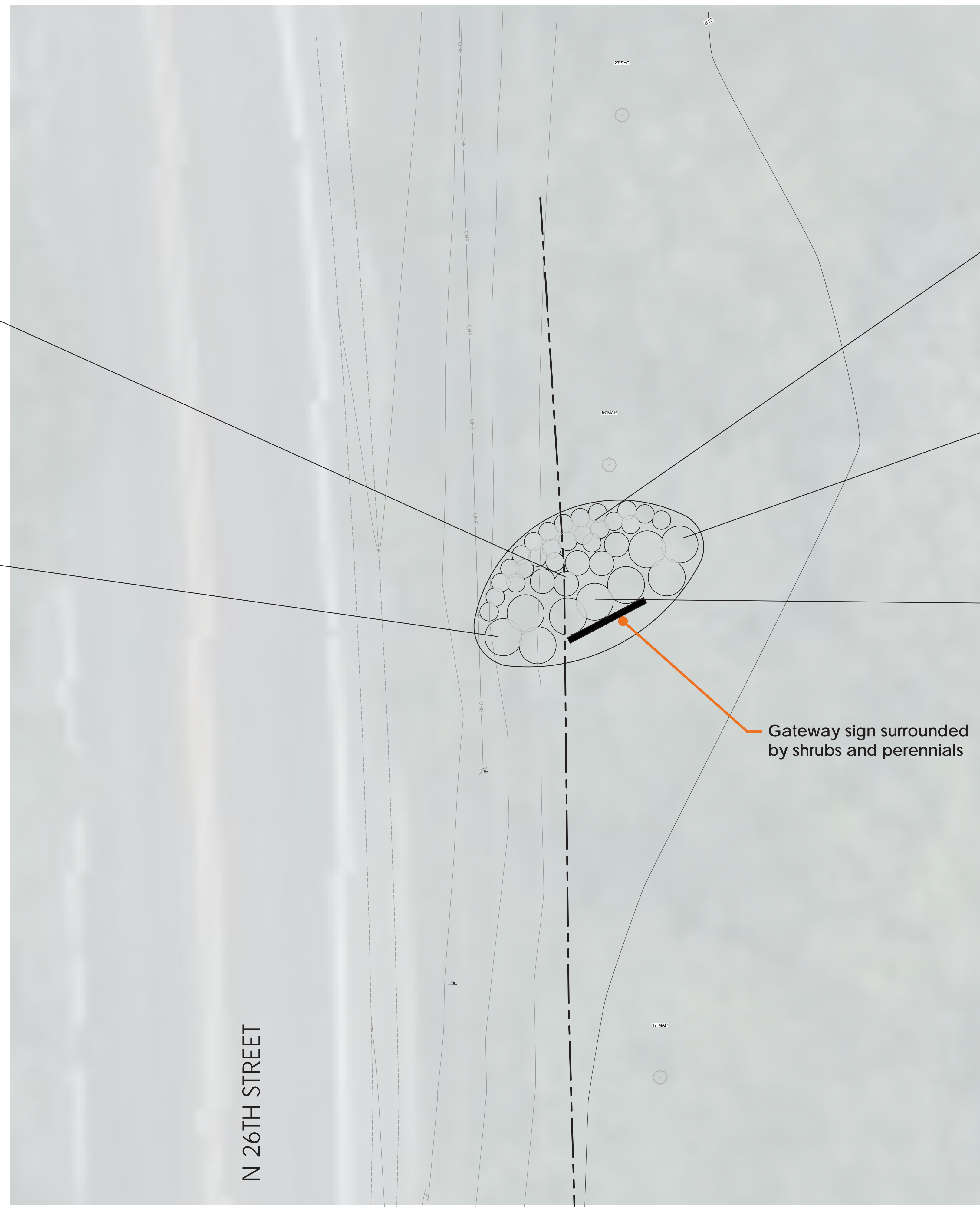


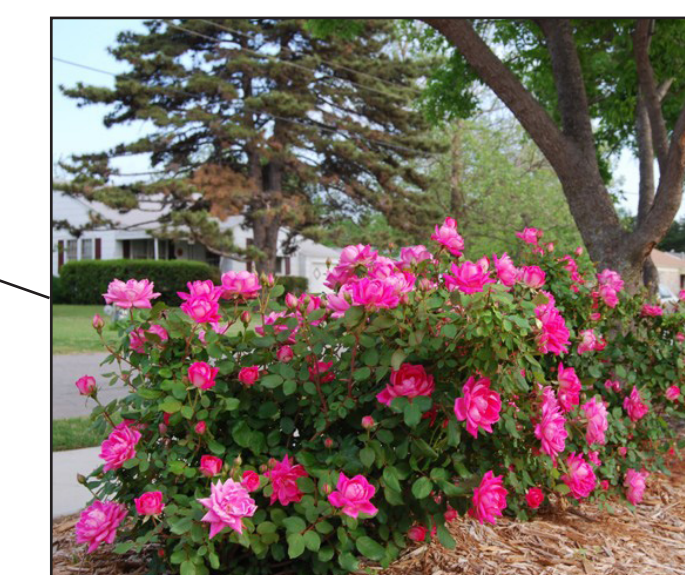
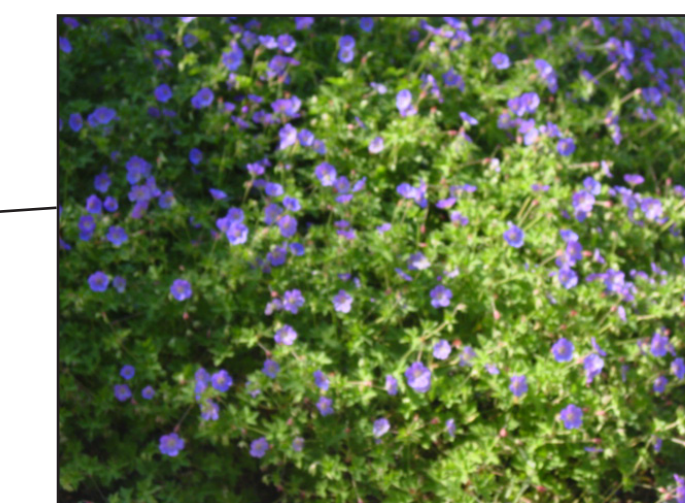
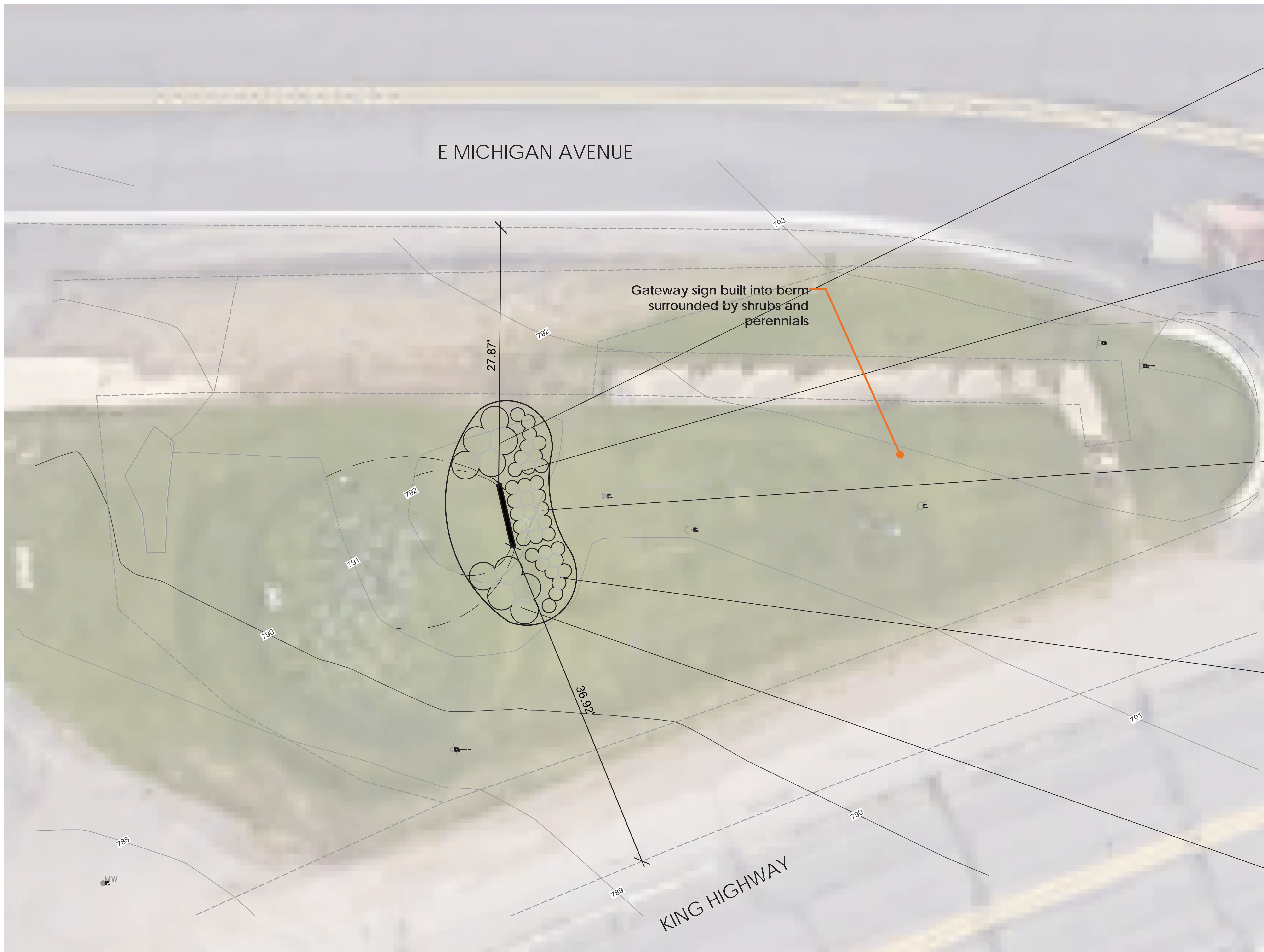


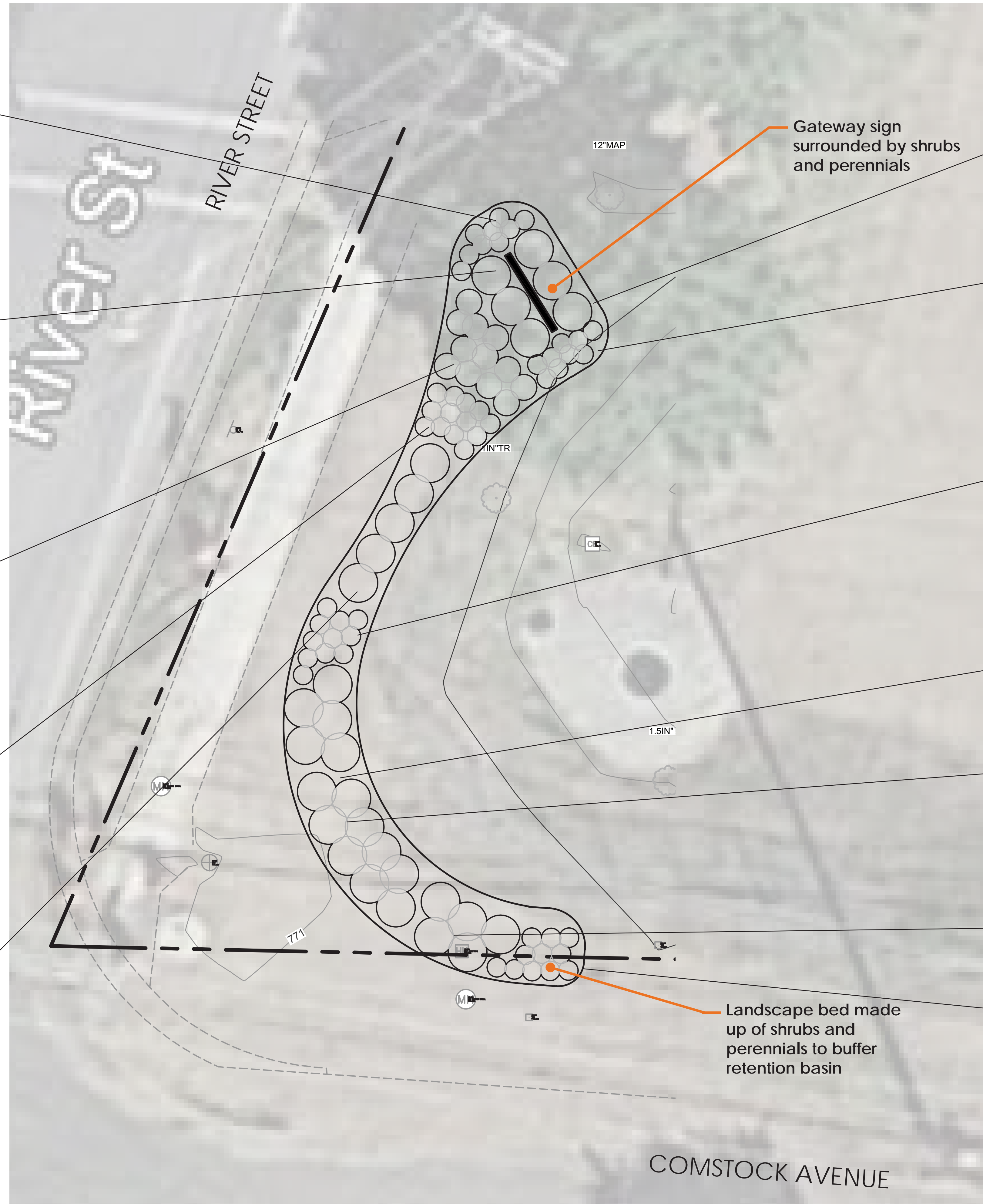
E MICHIGAN AVENUE

RIVER STREET

Gateway sign between existing boulders surrounded by shrubs and perennials







Comstock Charter Township

Comstock Twsp - Gateway Project

W+
WIGHTMAN

BENTON HARBOR
269.927.0100

KALAMAZOO
269.327.3532

ALLEGAN
269.673.8465

ROYAL OAK
248.791.1371

www.gowightman.com

NOTES

EXCEPT WHERE OTHERWISE INDICATED ON THESE PLANS OR IN THE PROPOSAL AND SUPPLEMENTAL SPECIFICATIONS CONTAINED THEREIN, ALL MATERIALS AND WORKMANSHIP SHALL BE IN ACCORDANCE WITH THE 2012 MICHIGAN DEPARTMENT OF TRANSPORTATION STANDARD SPECIFICATIONS FOR CONSTRUCTION.

THE PLACING OF PAVEMENT MARKINGS AND TRAFFIC CONTROL SIGNS SHALL BE DONE IN ACCORDANCE WITH THE 2011 MICHIGAN MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES AS AMENDED.

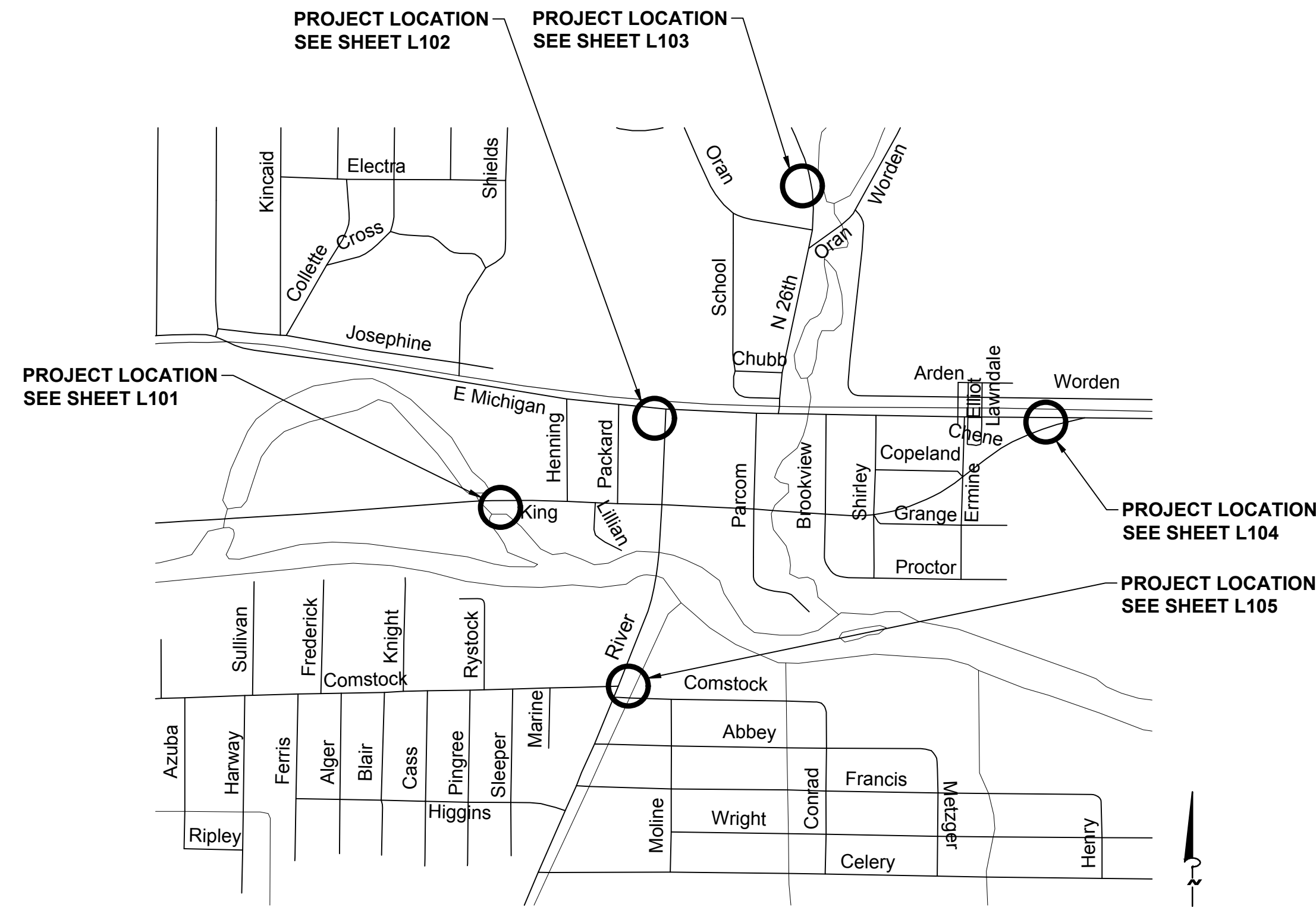
IN CONFORMANCE WITH PUBLIC ACT 174 OF 2013, ALL CONTRACTORS SHALL CALL MISS DIG @ 811 OR 800-482-7171 FOR PROTECTION OF UNDERGROUND UTILITIES A MINIMUM OF THREE FULL WORKING DAYS (EXCLUDING SATURDAYS, SUNDAYS AND HOLIDAYS) PRIOR TO BEGINNING EACH EXCAVATION IN ANY AREA. MEMBERS WILL THUS BE ROUTINELY NOTIFIED. THIS DOES NOT RELIEVE THE CONTRACTOR OF THE RESPONSIBILITY OF NOTIFYING UTILITY OWNERS WHO MAY NOT BE A PART OF THE "MISS DIG" ALERT SYSTEM.

INDEX OF PLANS

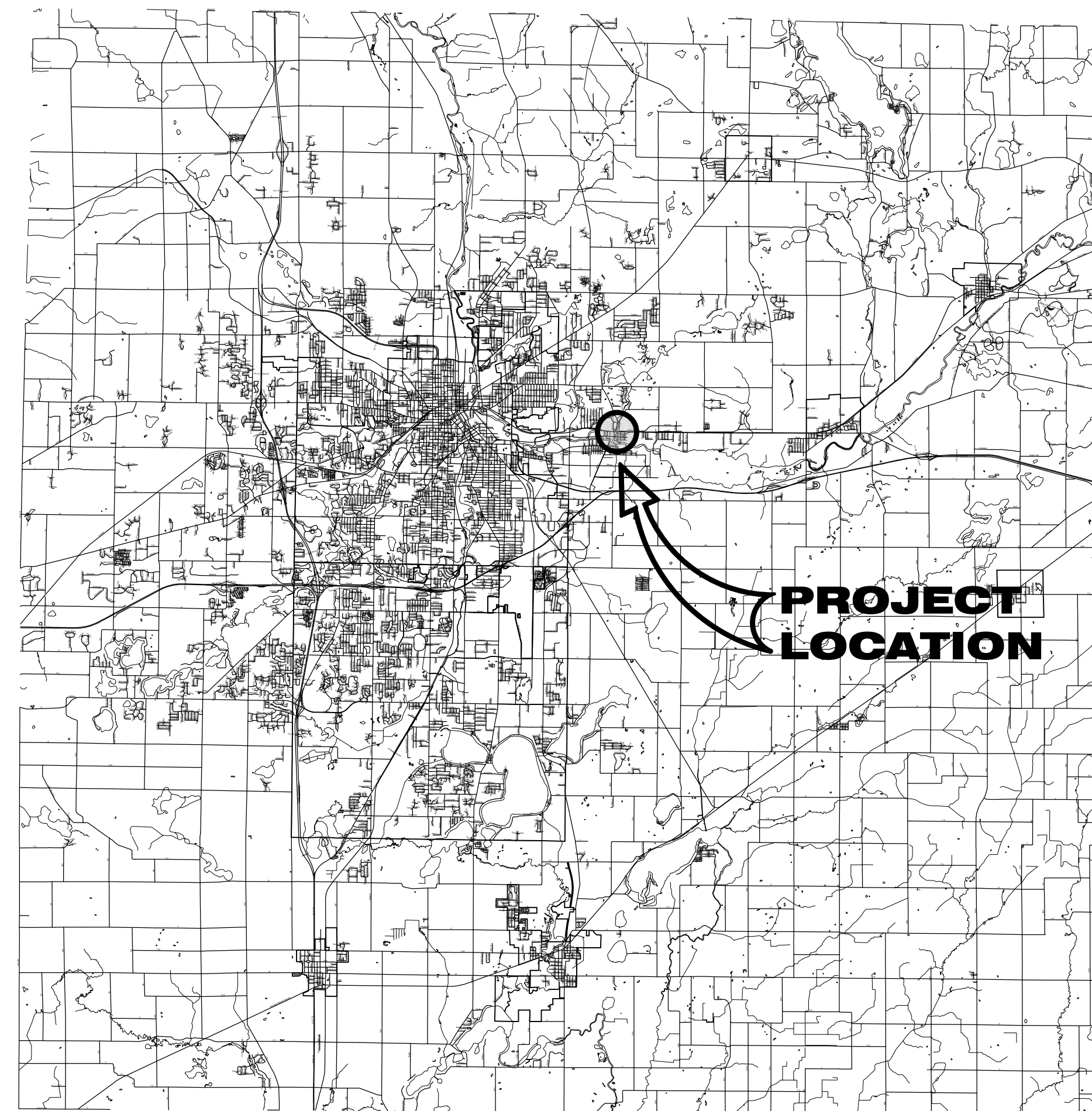
G001	COVER SHEET
L101	SITE PLAN - KING HWY & SOUTH WENKE PARK
L102	SITE PLAN - E MICHIGAN AVE & RIVER ST
L103	SITE PLAN - N 26TH ST & ORAN AVE
L104	SITE PLAN - E MICHIGAN AVE & KING HWY
L105	SITE PLAN - RIVER ST & COMSTOCK AVE
L501	SIGN CONCEPTUAL ELEVATIONS

UTILITIES

CABLE:	CHARTER COMMUNICATIONS 4176 COMMERCIAL AVENUE PORTAGE, MI 49002 BRYAN LONGCORE (269) 459-8746 BRYAN.LONGCORE2@CHARTER.COM
ELECTRIC:	CONSUMERS ENERGY 2500 E. CORK STREET KALAMAZOO, MI 49001 ANDRE TAYLOR (269) 337-2245 ANDRE.TAYLOR@CMSENERGY.COM
GAS:	CONSUMERS ENERGY 2500 E. CORK STREET KALAMAZOO, MI 49001 KYLE OAK (269) 337-2366 KYLE.OAK@CMSENERGY.COM
TELEPHONE:	AT&T 2919 MILLCORK STREET KALAMAZOO, MI 49001 TODD BERGHUIS (269) 384-4475 TB1973@ATT.COM
FIBER OPTIC:	CTS TELECOM 13800 EAST MICHIGAN AVENUE GALESBURG, MI 49053 TOM CADY (269) 746-3232 TCADY@CTSTELECOM.COM
WATER:	CITY OF KALAMAZOO 1415 NORTH HARRISON STREET KALAMAZOO, MI 49007 SOHIL MANJIYANI (269) 337-8551 MANJIYANIS@KALAMAZOOCITY.ORG
SEWER:	CITY OF KALAMAZOO 415 E. STOCKBRIDGE AVENUE KALAMAZOO, MI 49001 ANTHONY LADD (269) 337-8601 LADDA@KALAMAZOOCITY.ORG
MISS DIG	811



VICINITY MAP
SCALE: NONE



PROJECT LOCATION MAP
SCALE: NONE

PROJECT NAME:
Comstock Twsp - Gateway Project
Comstock Charter Township
Kalamazoo, MI 49048

COMSTOCK CHARTER TOWNSHIP
6138 KING HIGHWAY
KALAMAZOO, MI 49048

00 9/20/2021 LIF
ISSUED FOR CONSTRUCTION

00 PRELIMINARY - NOT FOR CONSTRUCTION

REVISIONS

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DATE: August, 2021
SCALE:

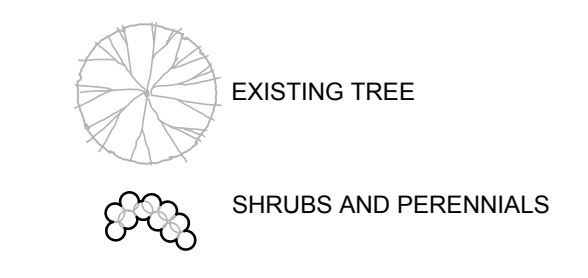
COVER SHEET

JOB No. 214083
G001

NOTES

1. LOCATE ALL UTILITIES PRIOR TO CONSTRUCTION. THE CONTRACTOR IS RESPONSIBLE FOR REPAIRING ANY DAMAGE DONE TO UTILITIES. CONTRACTOR MUST CALL 811 FOR UTILITY LOCATIONS THREE DAYS PRIOR TO DIGGING.
2. LANDSCAPE BEDS TO RECEIVE 4" SHREDDED HARDWOOD BARK. APPLY PRE-EMERGENT HERBICIDE TO ALL LANDSCAPE BEDS.
3. PLANTING MIX TO BE A 12" MINIMUM DEPTH IN ALL PLANTING BEDS.
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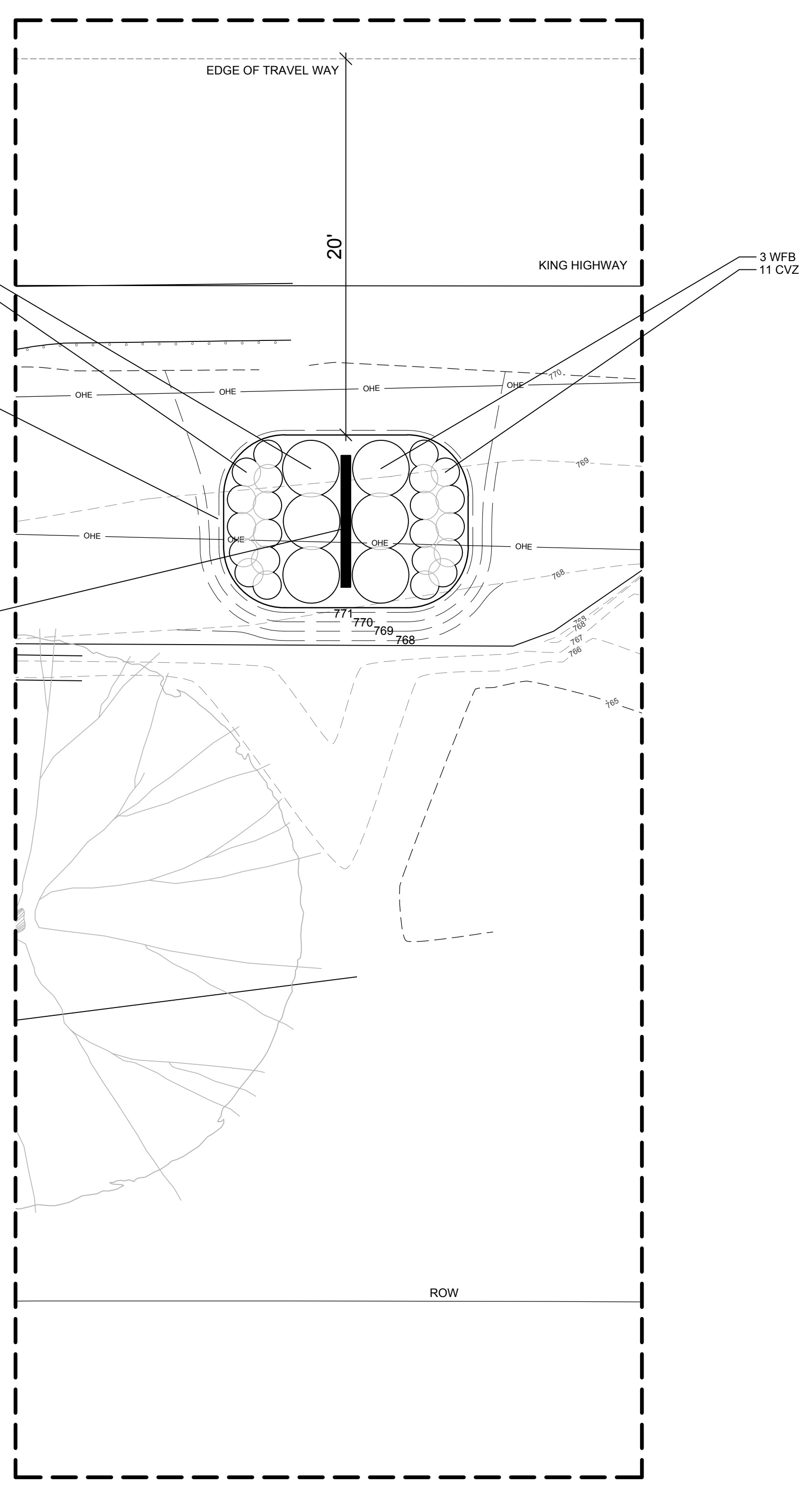
LEGEND



NOTE:
LANDSCAPE AND SIGN MUST BE AT LEAST 20' FROM EDGE OF TRAVEL WAY

REMOVE EXISTING SHRUB AND PLANT MATERIAL AS REQUIRED

GATEWAY SIGN TYPE A - SEE SIGN ELEVATION SHEET FOR DETAILS

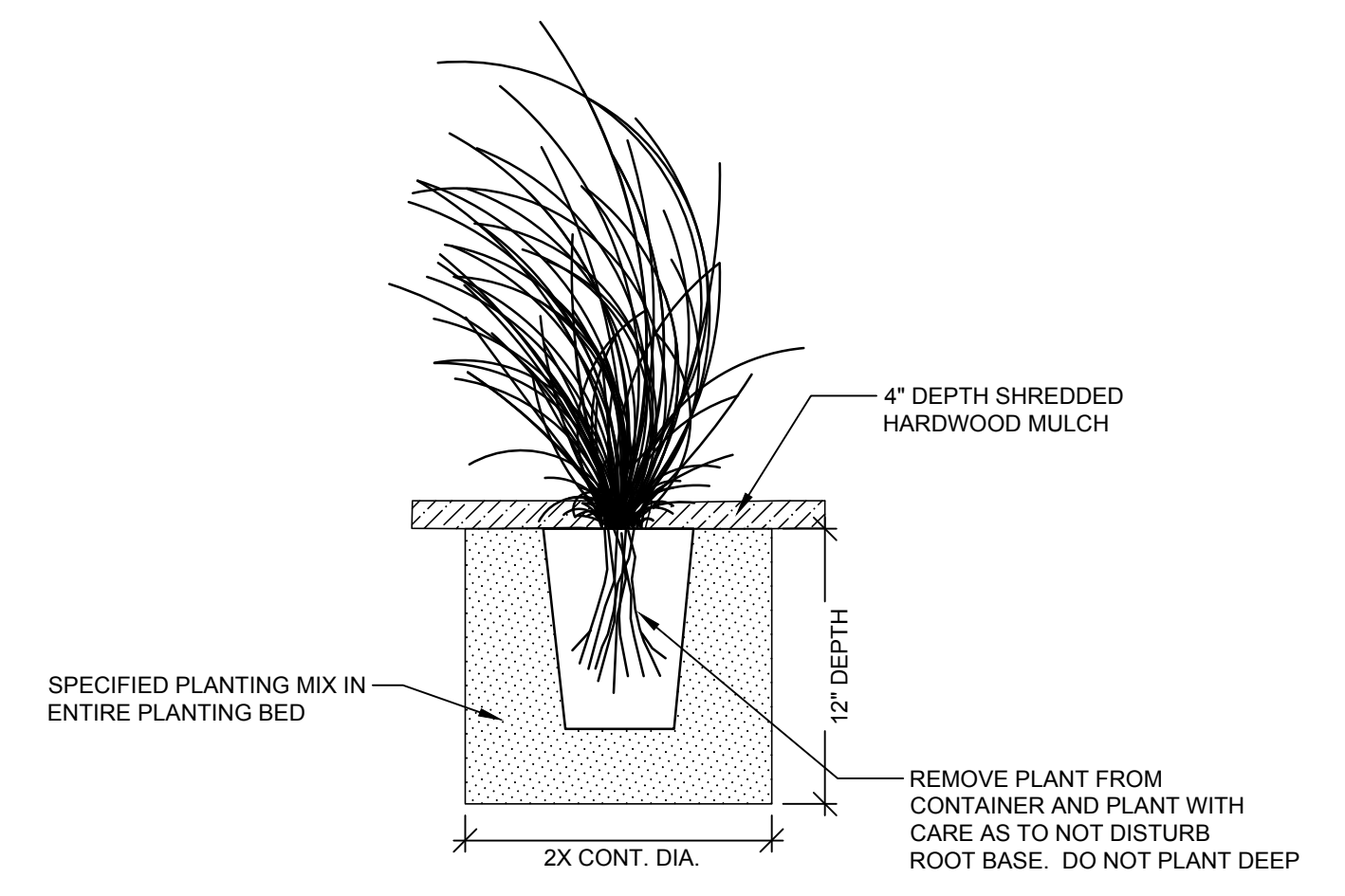
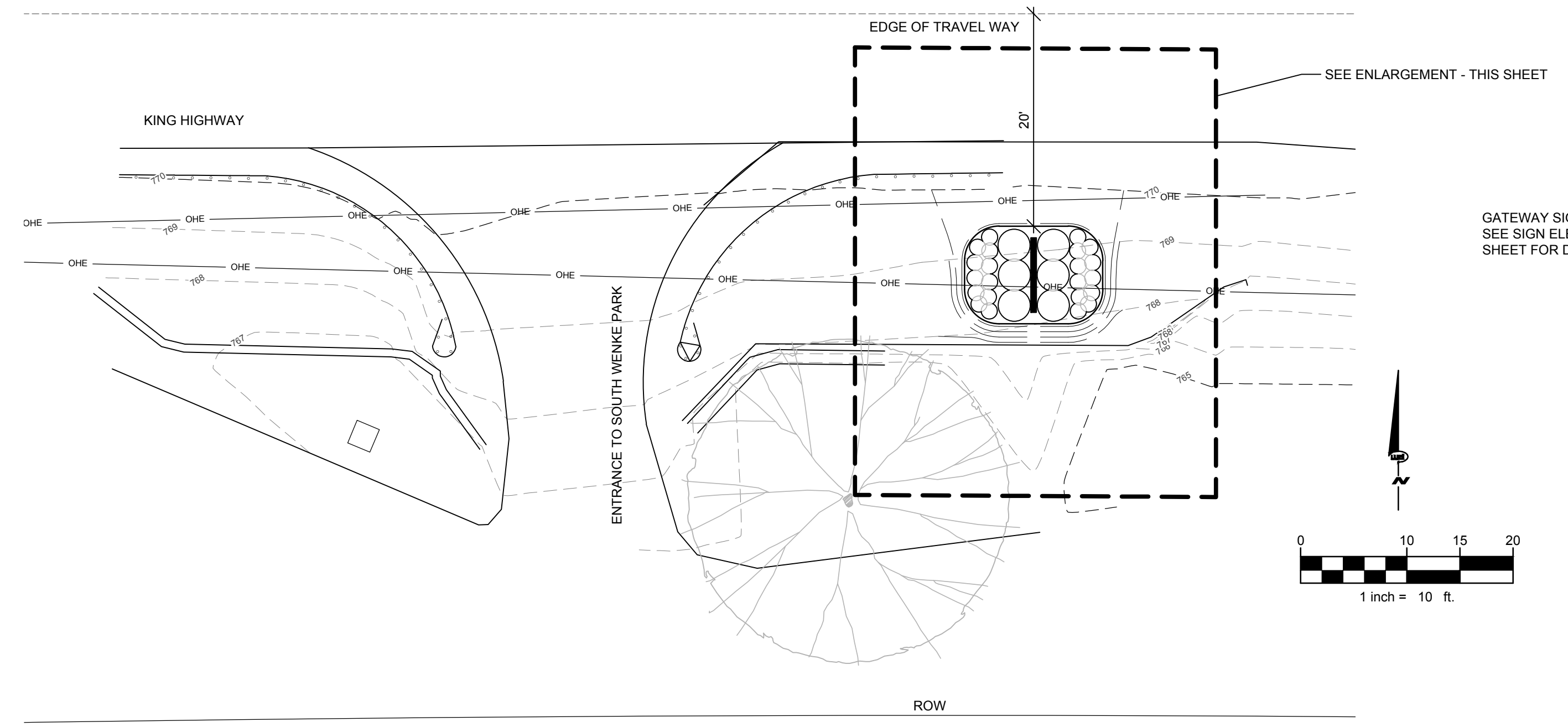


ENLARGEMENT
1" = 5'-0"

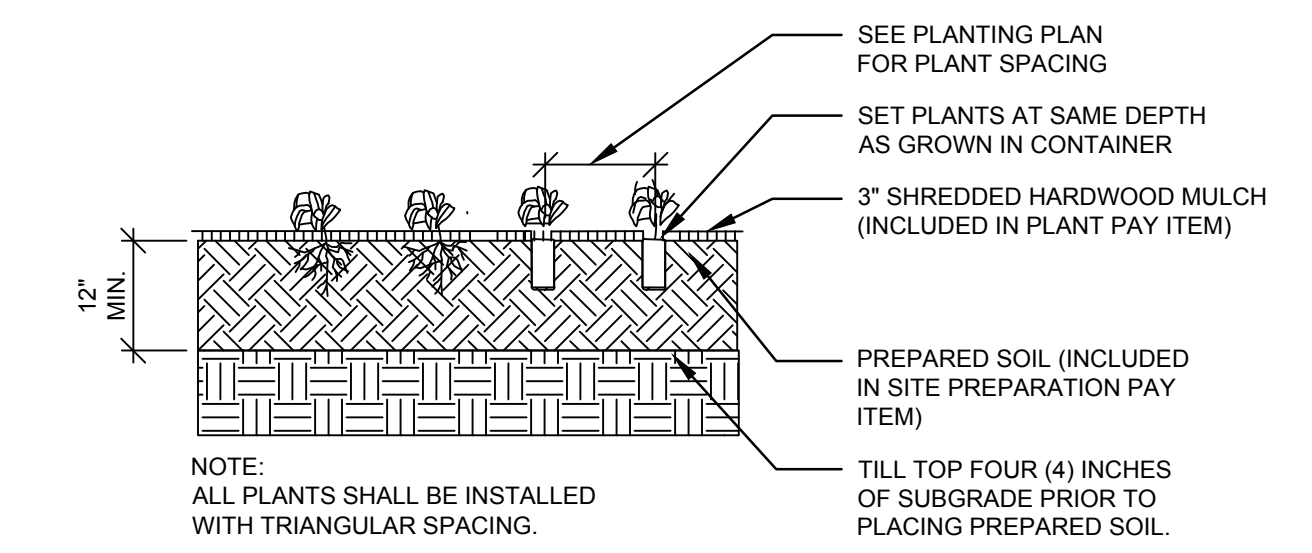
PLANT LIST

NOTE: QUANTITIES ON THE PLANT LIST ARE PROVIDED FOR INFORMATION ONLY. PLANT QUANTITIES UNDER THE CONTRACT ARE INDICATED ON THE PLANS. IN THE EVENT OF ANY DISCREPANCIES, THE CONTRACT SHALL BE BASED ON THE QUANTITIES SHOWN ON THE PLANS.

	CODE	BOTANICAL NAME	COMMON NAME	QTY	ROOT	REMARKS
Shrubs	WFB	WEIGELA FLORIDA 'BRAMWELL'	FINE WINE WEIGELA	6	#3	3'-0" ON CENTER
Perennials	CVZ	COREOPSIS VERTICILLATA 'ZAGREB'	ZAGREB COREOPSIS	22	#1	2'-0" ON CENTER



SHRUB PLANTING SECTION
-NOT TO SCALE-



PERENNIAL PLANTING SECTION
-NOT TO SCALE-

PROJECT NAME:
Comstock Twp - Gateway Project
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Kalamazoo, MI 49048

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6138 King Highway
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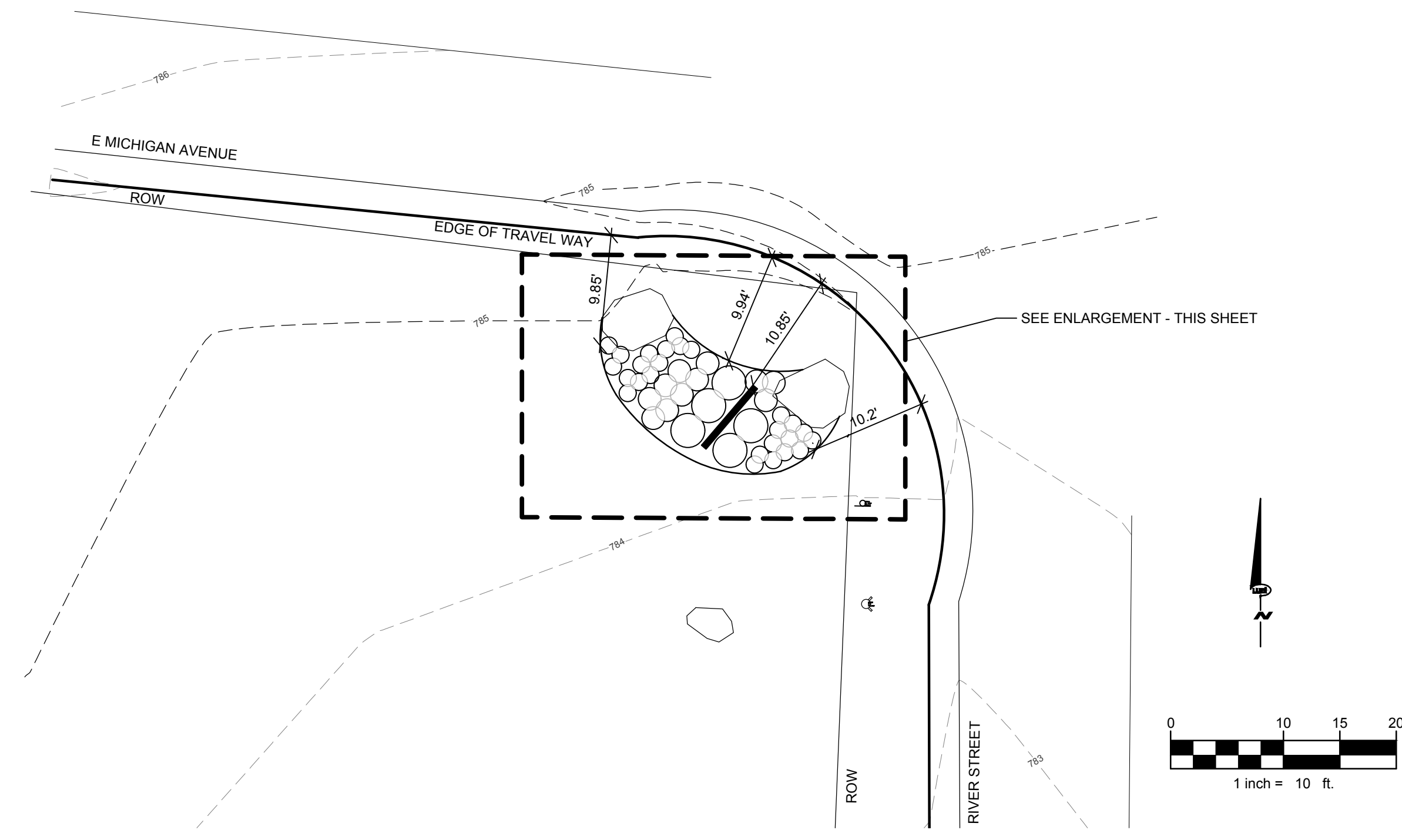
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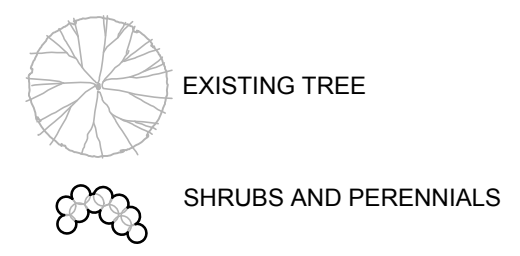
REVISIONS

DATE: August, 2021
SCALE:

SITE PLAN - KING HWY & SOUTH WENKE PARK



LEGEND



NOTES

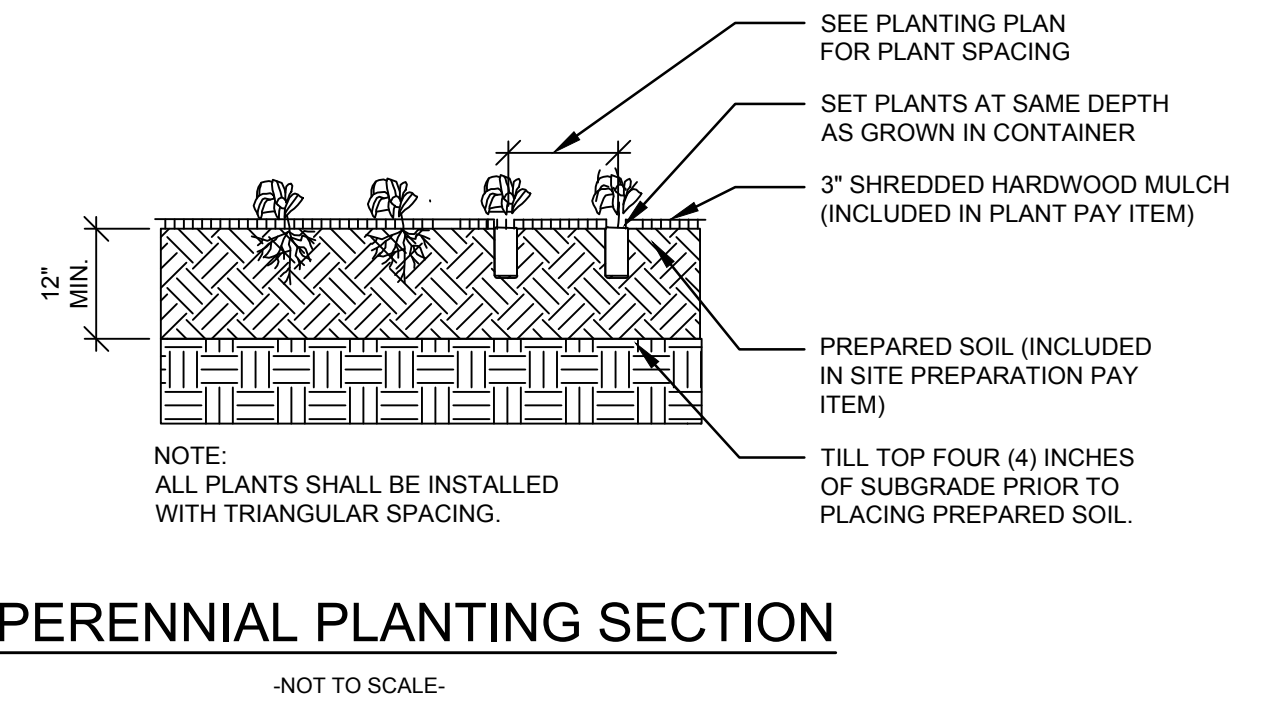
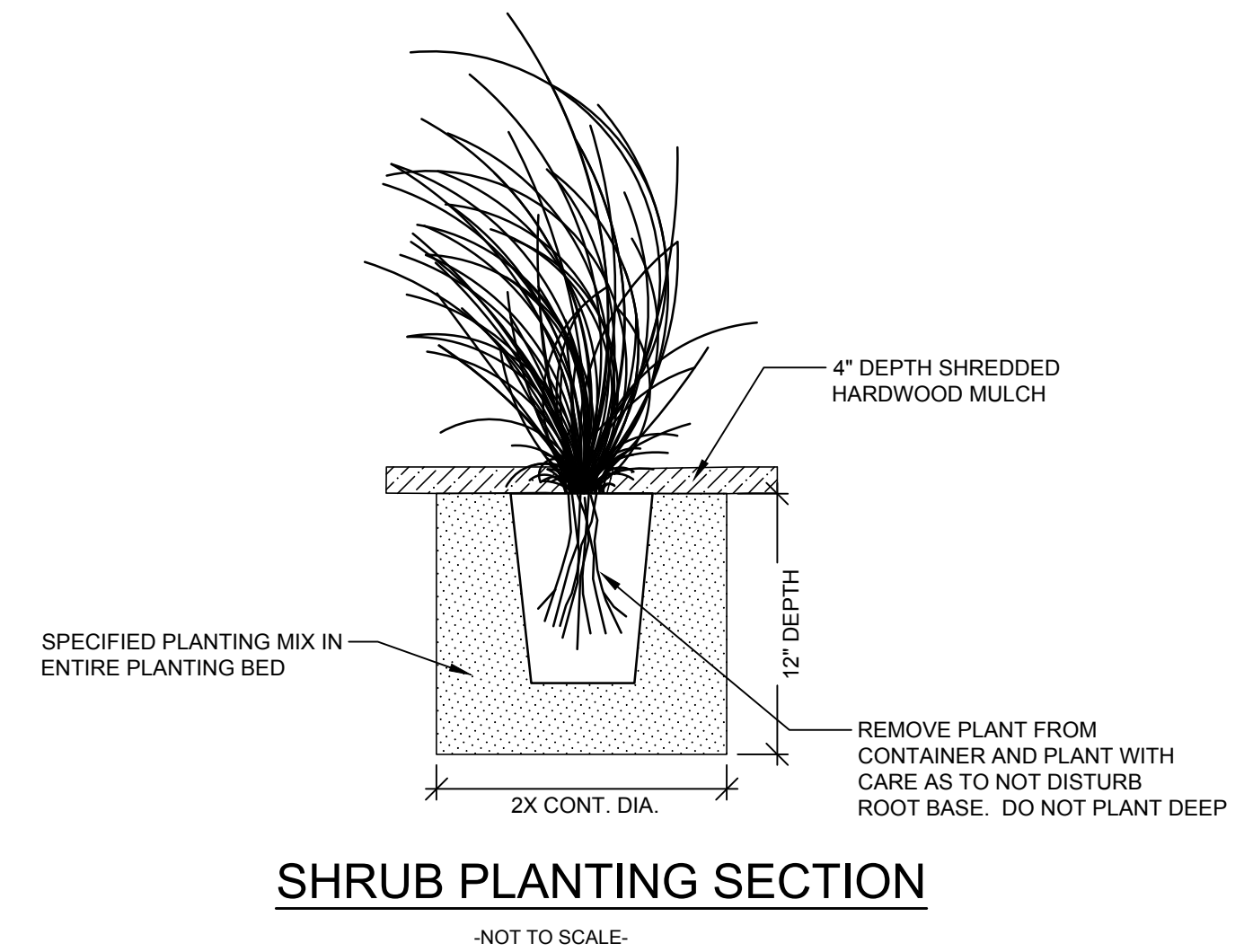
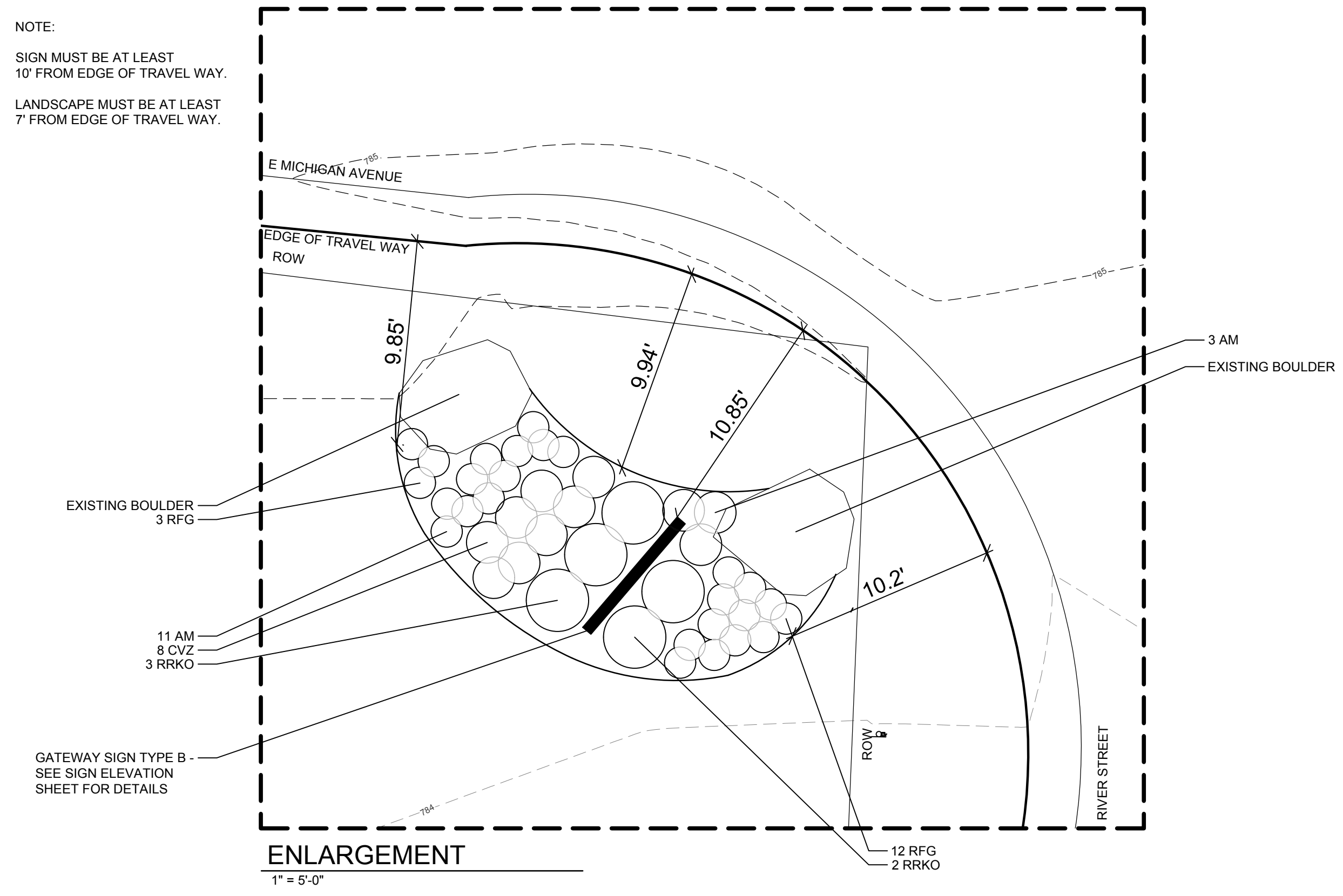
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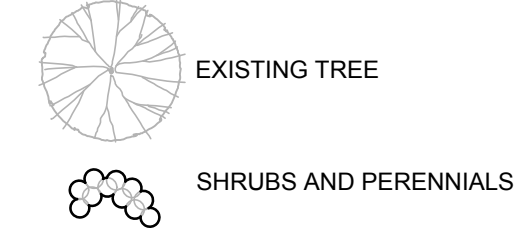
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	CODE	BOTANICAL NAME	COMMON NAME	QTY	ROOT	REMARKS
Shrubs	RRKO	ROSA X 'RED KNOCK OUT'	RED KNOCKOUT ROSE	5	#3	3'-0" ON CENTER
Perennials	AM	ALLIUM 'MILLENIUM'	MILLENIUM ALLIUM	14	#1	1'-6" ON CENTER
	CVZ	COREOPSIS VERTICILLATA 'ZAGREB'	ZAGREB COREOPSIS	8	#1	2'-0" ON CENTER
	RFG	RUDBECKIA FULGIDA 'GOLDSTURM'	BLACK EYED SUSAN	15	#1	1'-6" ON CENTER

NOTE:
SIGN MUST BE AT LEAST 10' FROM EDGE OF TRAVEL WAY.
LANDSCAPE MUST BE AT LEAST 7' FROM EDGE OF TRAVEL WAY.



LEGEND



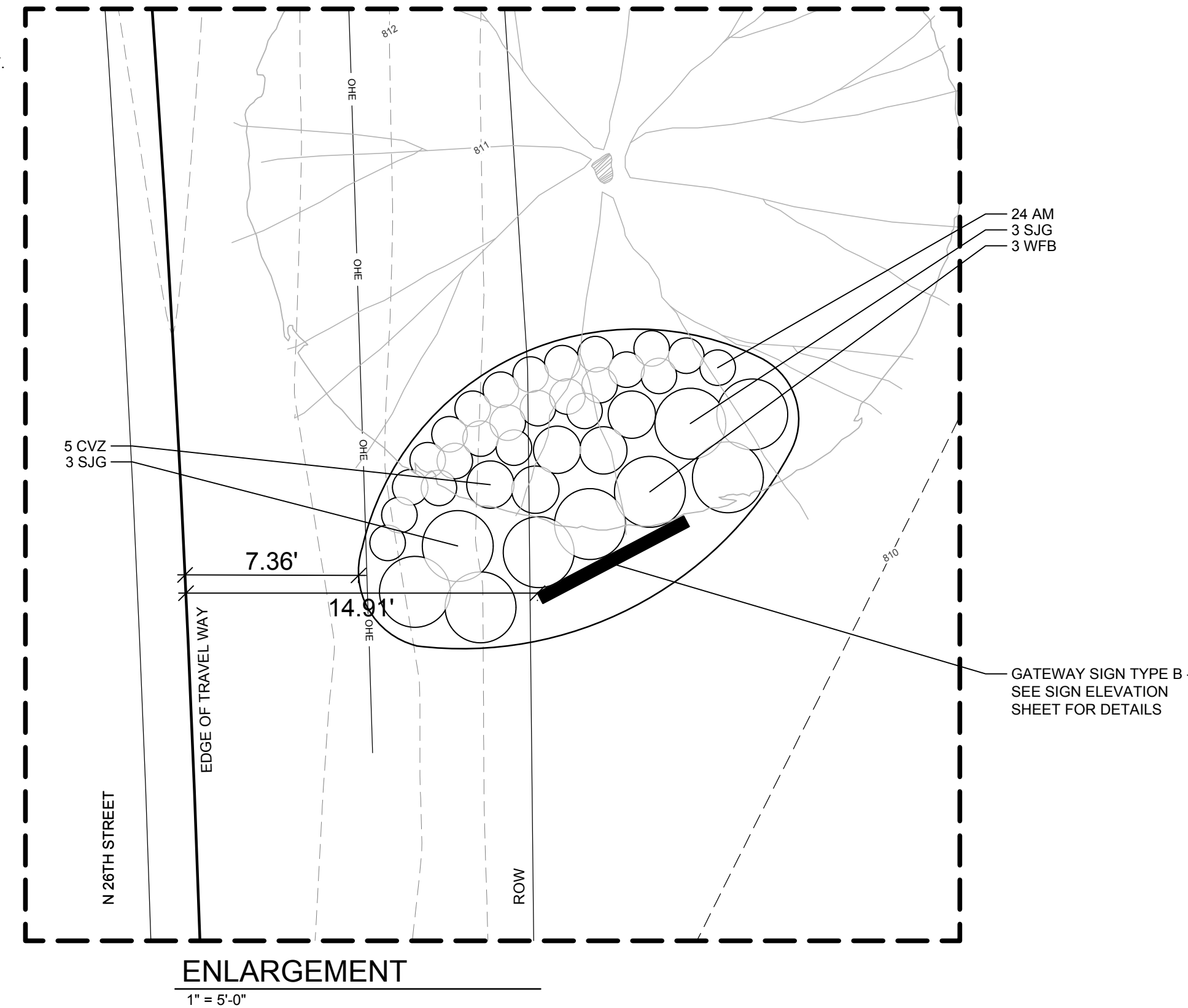
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	WFB	WEIGELA FLORIDA 'BRAMWELL'	FINE WINE WEIGELA	3	#3	3'-0" ON CENTER
Perennials						
	AM	ALLIUM 'MILLENIUM'	MILLENIUM ALLIUM	24	#1	1'-6" ON CENTER
	CVZ	COREOPSIS VERTICILLATA 'ZAGREB'	ZAGREB COREOPSIS	5	#1	2'-0" ON CENTER



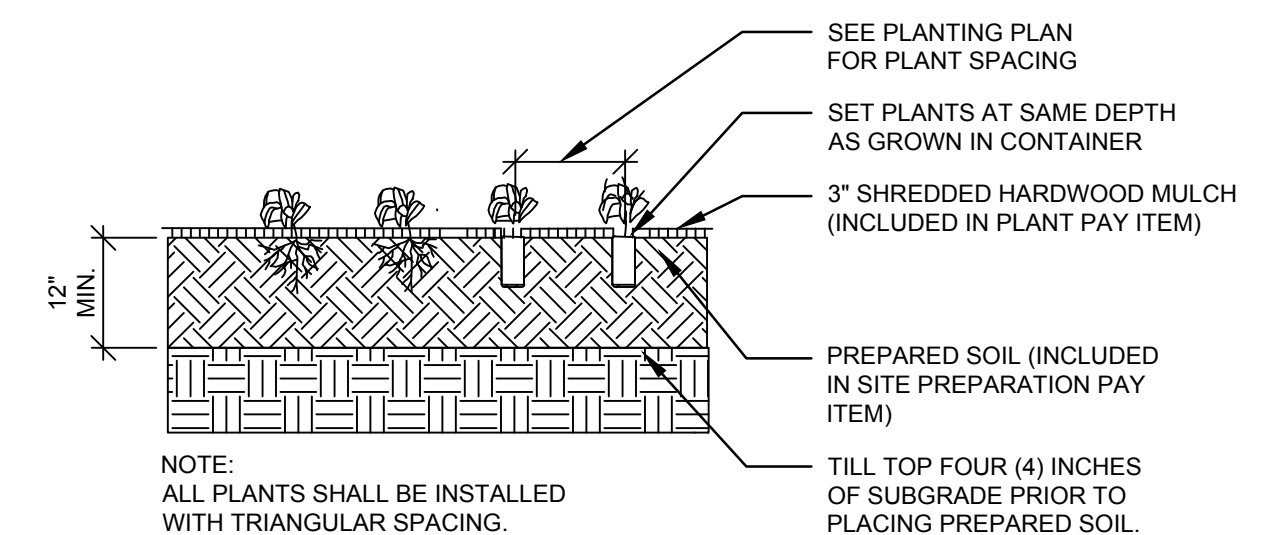
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GATEWAY SIGN TYPE B - SEE SIGN ELEVATION SHEET FOR DETAILS



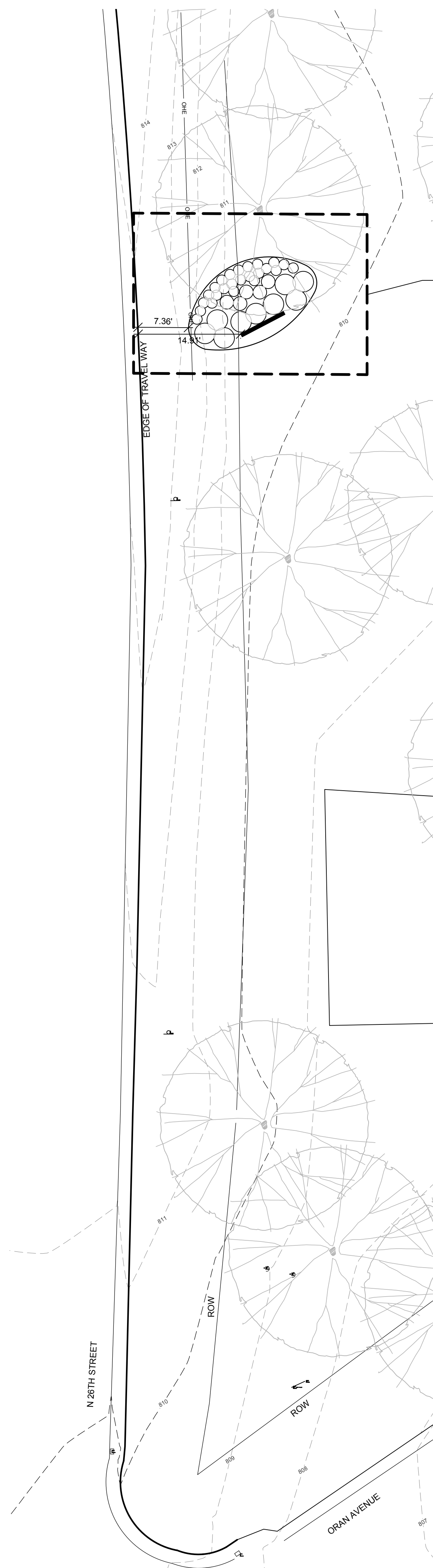
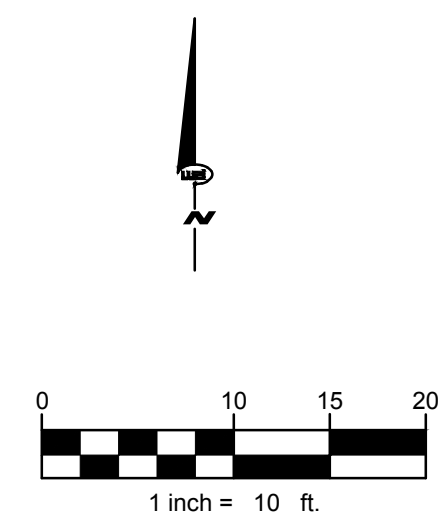
SHRUB PLANTING SECTION

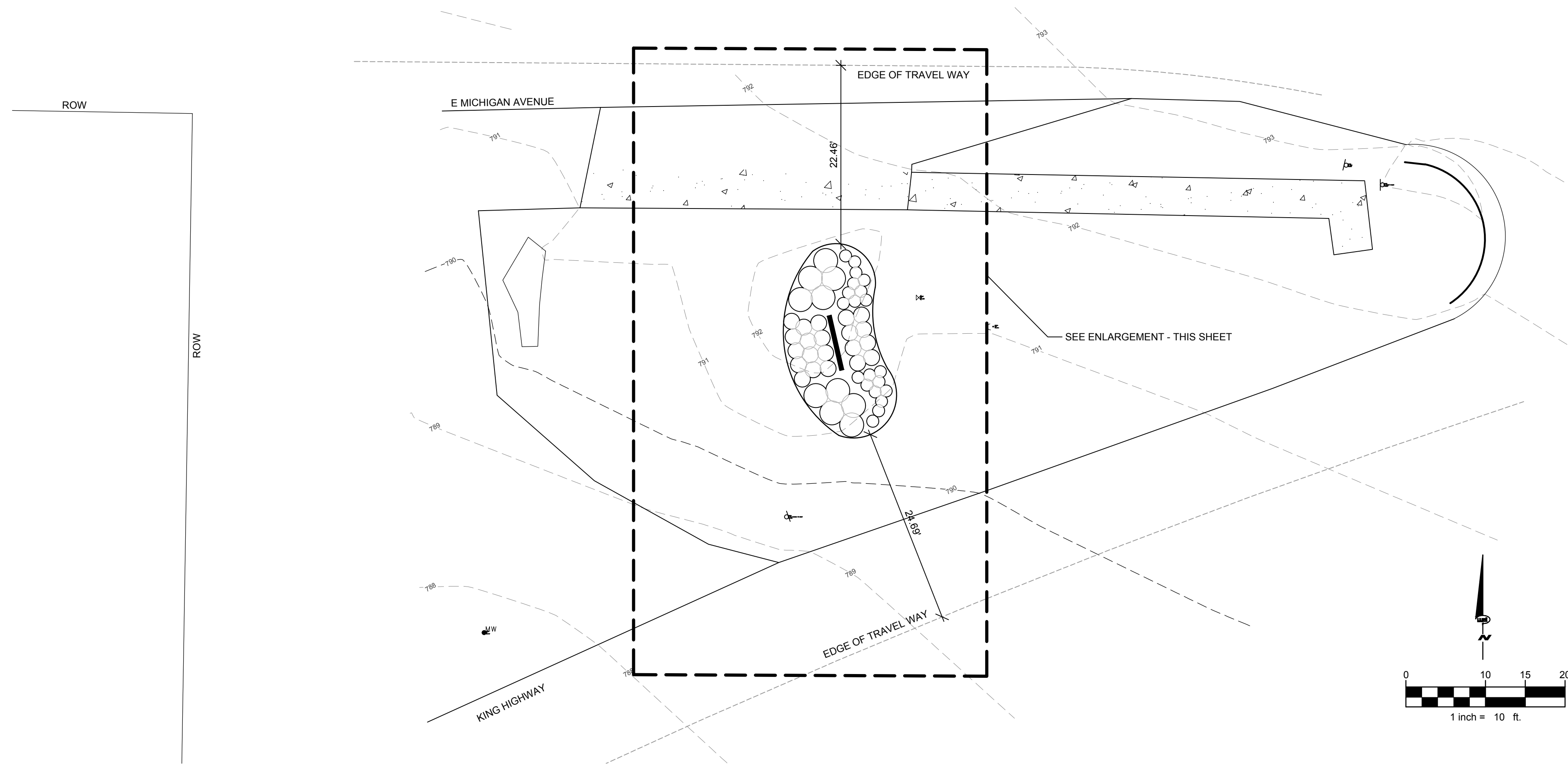
-NOT TO SCALE-



PERENNIAL PLANTING SECTION

-NOT TO SCALE-





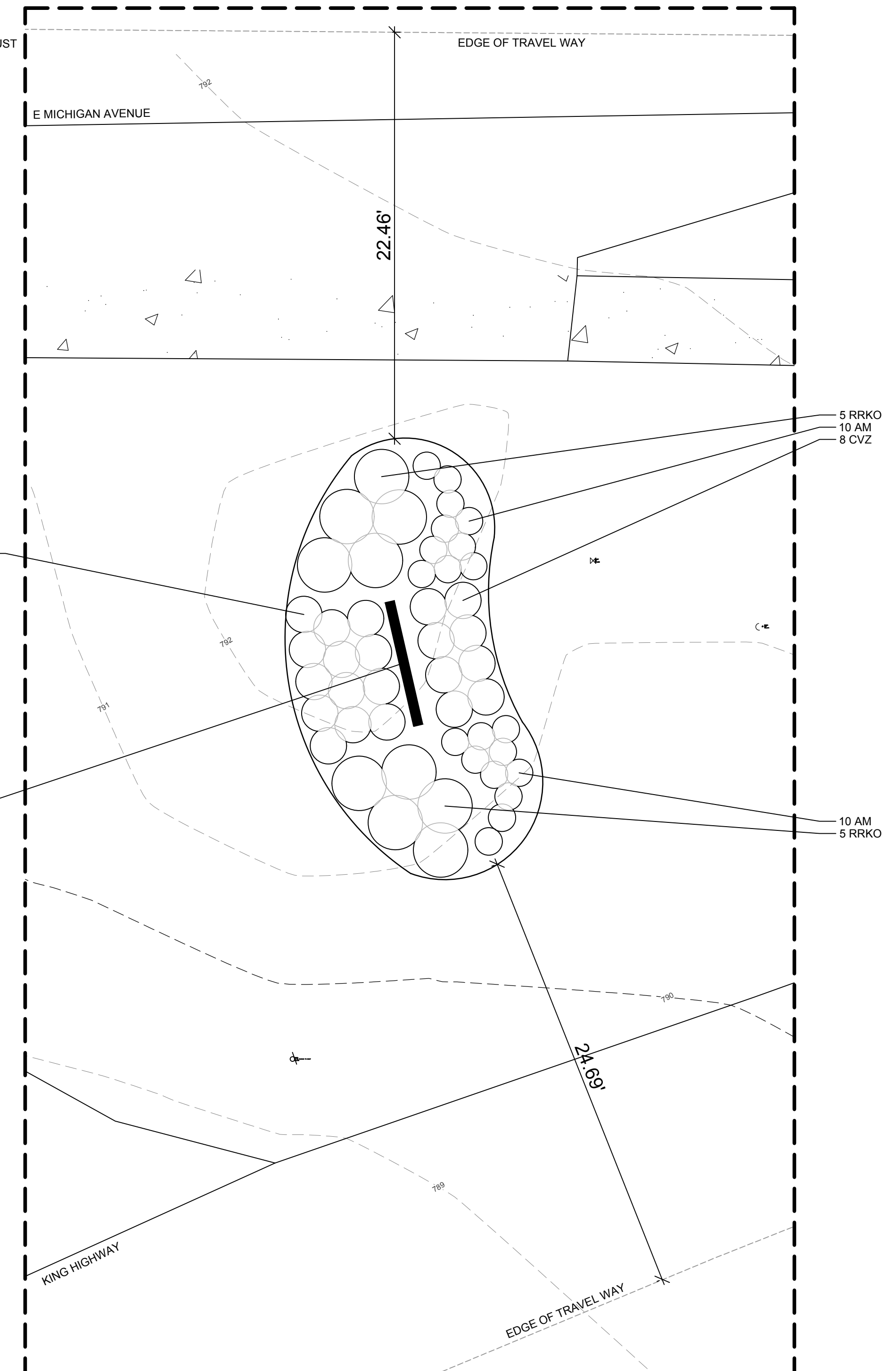
LEGEND

- EXISTING TREE
- SHRUBS AND PERENNIALS

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NOTE:
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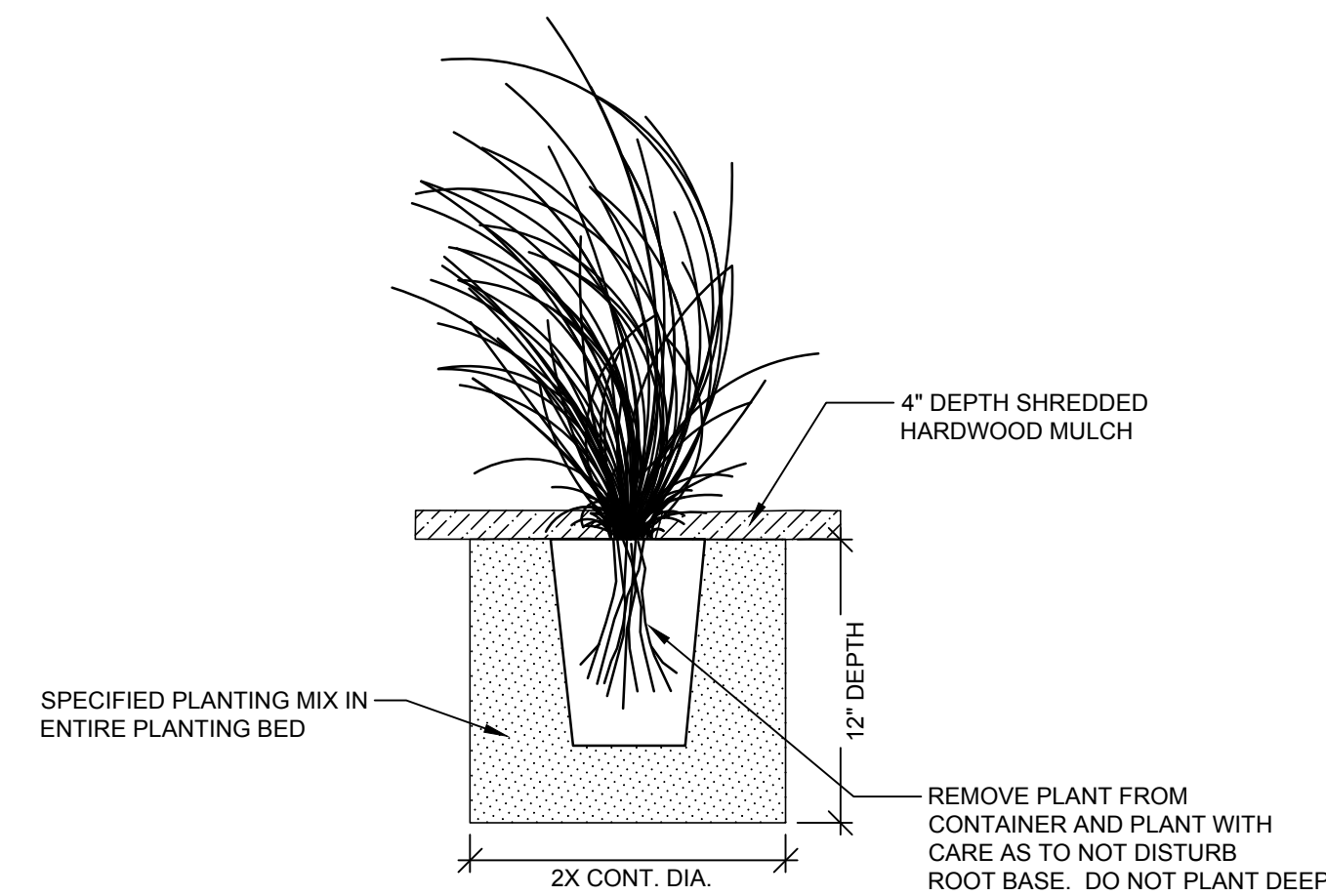


ENLARGEMENT
1" = 5'-0"

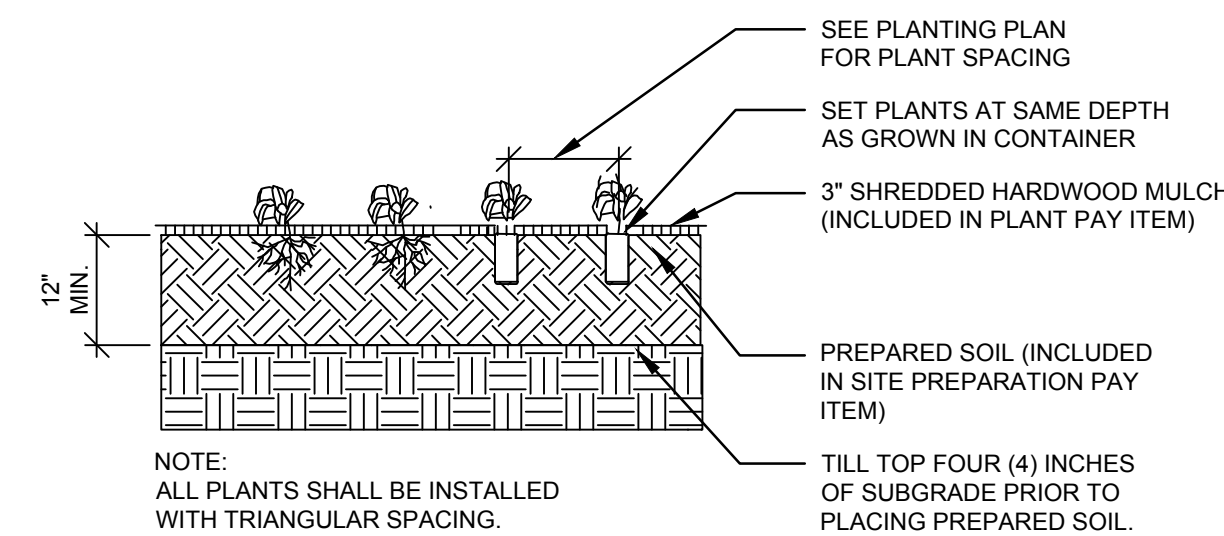
PLANT LIST

NOTE: QUANTITIES ON THE PLANT LIST ARE PROVIDED FOR INFORMATION ONLY. PLANT QUANTITIES UNDER THE CONTRACT ARE INDICATED ON THE PLANS. IN THE EVENT OF ANY DISCREPANCIES, THE CONTRACT SHALL BE BASED ON THE QUANTITIES SHOWN ON THE PLANS.

	CODE	BOTANICAL NAME	COMMON NAME	QTY	ROOT	REMARKS
Shrubs	RRKO	ROSA X 'RED KNOCK OUT'	RED KNOCKOUT ROSE	10	#3	3'-0" ON CENTER
Perennials	AM	ALLIUM 'MILLENIUM'	MILLENIUM ALLIUM	20	#1	1'-6" ON CENTER
	CVZ	COREOPSIS VERTICILLATA 'ZAGREB'	ZAGREB COREOPSIS	21	#1	2'-0" ON CENTER



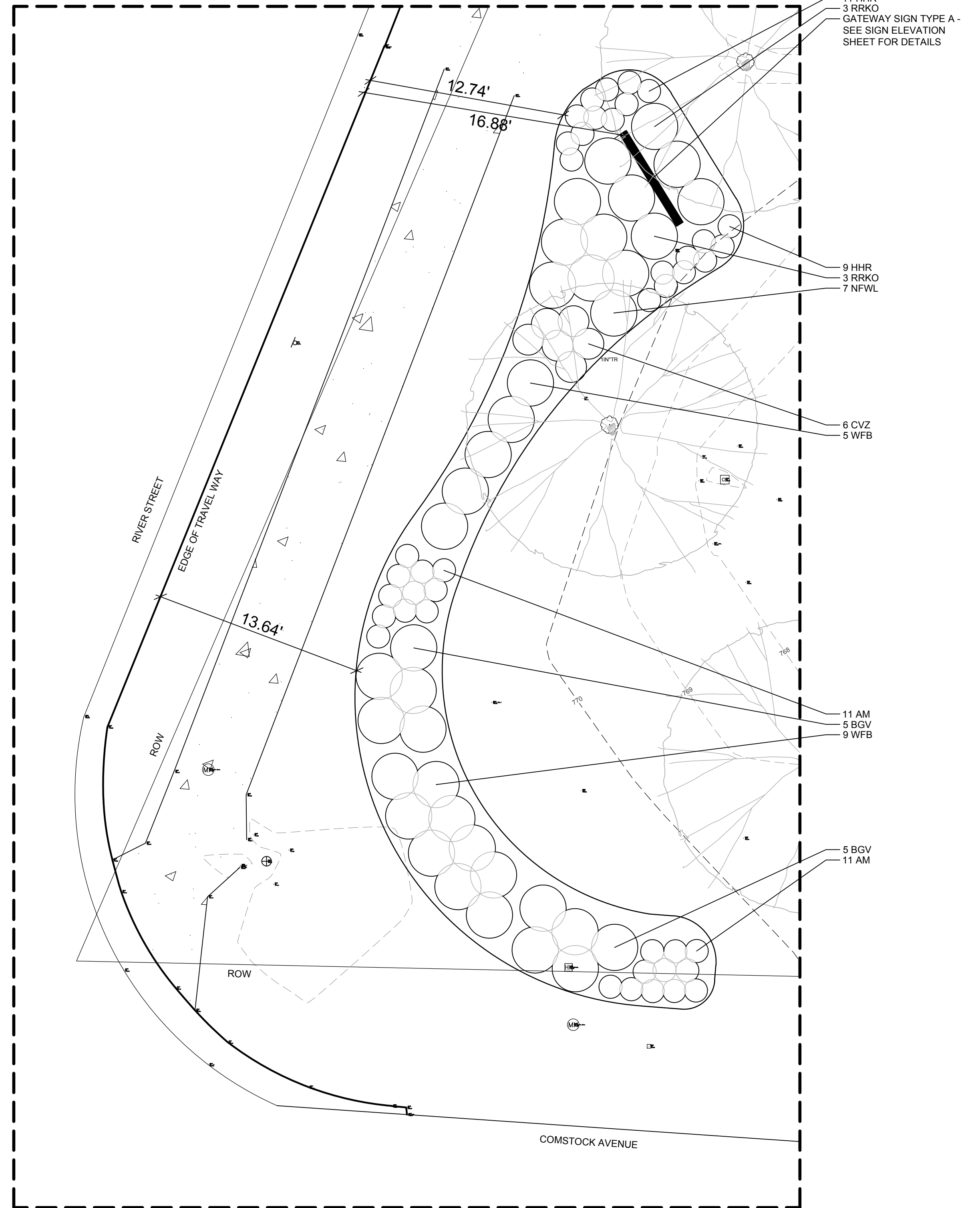
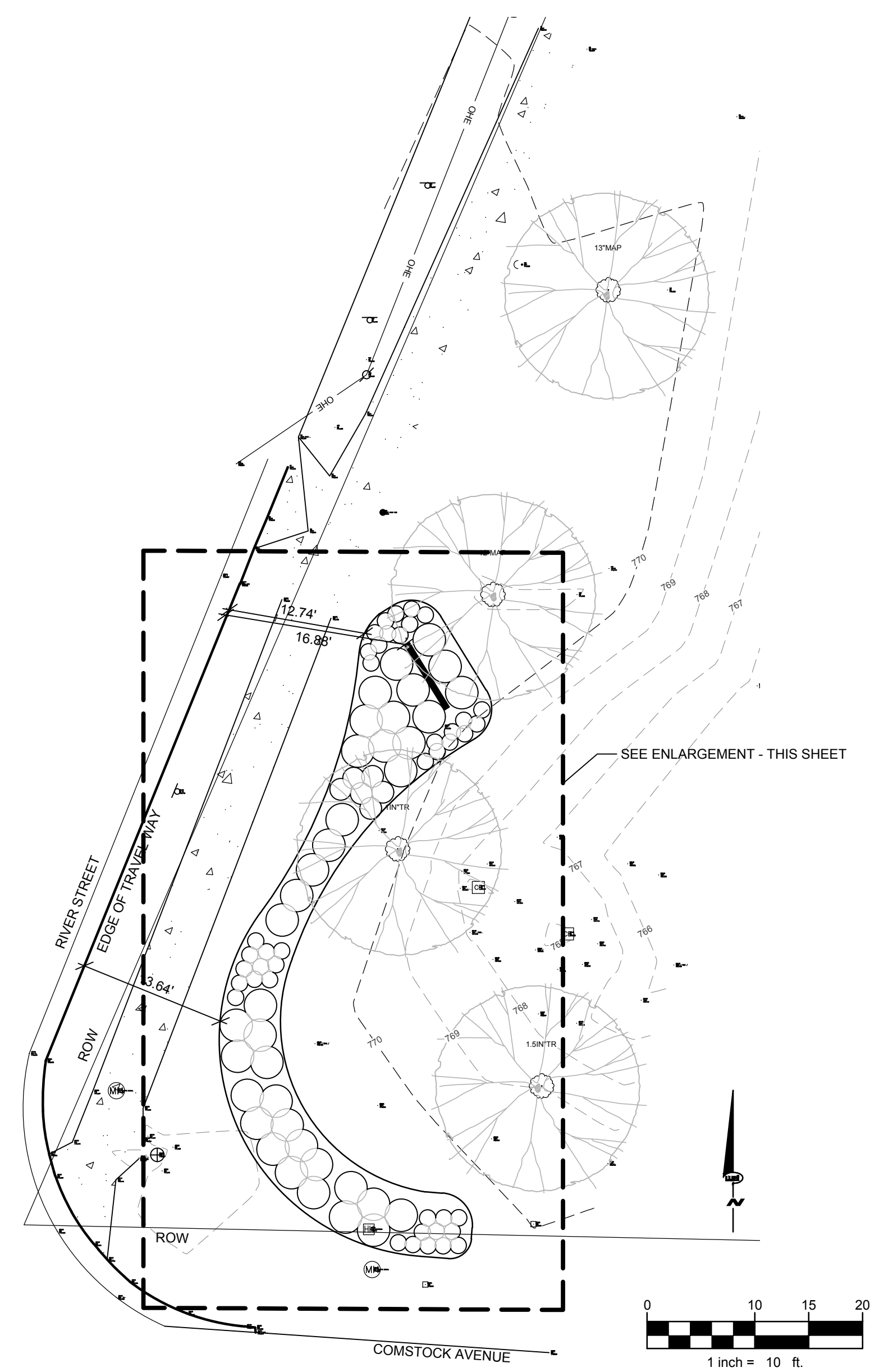
SHRUB PLANTING SECTION
-NOT TO SCALE-



PERENNIAL PLANTING SECTION
-NOT TO SCALE-

NOTE:
ALL PLANTS SHALL BE INSTALLED WITH TRIANGULAR SPACING.

NOTE:
SIGN MUST BE AT LEAST 10' FROM EDGE OF TRAVEL WAY.
LANDSCAPE MUST BE AT LEAST 7' FROM EDGE OF TRAVEL WAY.

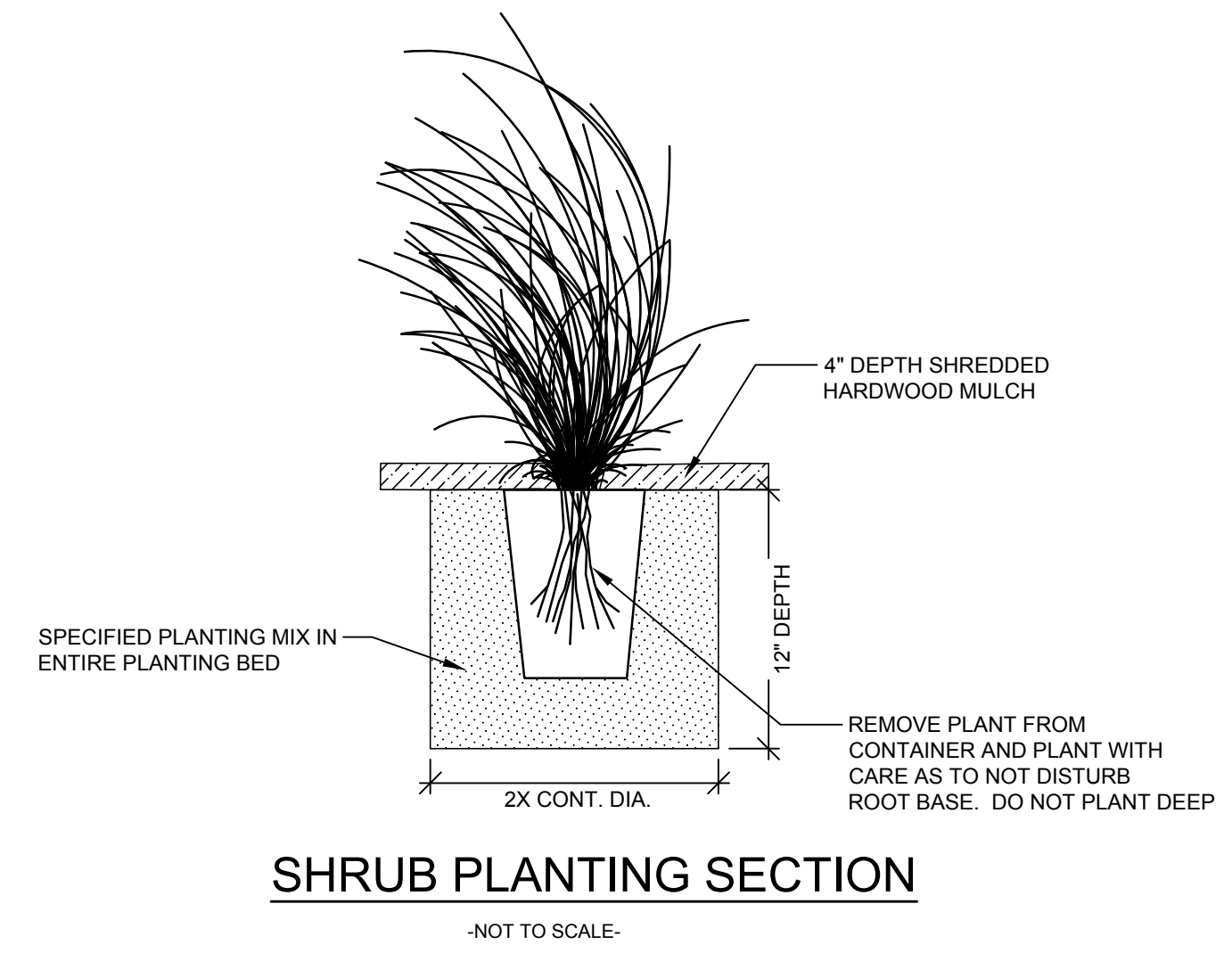


ENLARGEMENT
1" = 5'-0"

NOTES

- LOCATE ALL UTILITIES PRIOR TO CONSTRUCTION. THE CONTRACTOR IS RESPONSIBLE FOR REPAIRING ANY DAMAGE DONE TO UTILITIES. CONTRACTOR MUST CALL 811 FOR UTILITY LOCATIONS THREE DAYS PRIOR TO DIGGING.
- LANDSCAPE BEDS TO RECEIVE 4" SHREDDED HARDWOOD BARK. APPLY PRE-EMERGENT HERBICIDE TO ALL LANDSCAPE BEDS.
- PLANTING MIX TO BE A 12" MINIMUM DEPTH IN ALL PLANTING BEDS.
- REWORK ANY AREAS OF EXISTING TURFGRASS TO A FULL STAND. SEED MIXTURE SHALL BE 40% CREEPING RED FESCUE, 30% PERENNIAL RYEGRASS AND 30% 98/85 KENTUCKY BLUEGRASS OR APPROVED EQUAL. ALL LAWN AREAS TO RECEIVE 4" OF TOPSOIL.
- ALL LANDSCAPE BEDS ADJACENT TO LAWN AREAS SHALL HAVE A SPADED EDGE.
- LANDSCAPE ARCHITECT TO REVIEW ALL TREES EITHER IN THE NURSERIES OR VIA PHOTOGRAPHS OF EACH PLANT. CONTRACTOR TO COORDINATE.
- CONTRACTOR SHALL NOTIFY LANDSCAPE ARCHITECT IF AREAS OF POOR DRAINAGE OR OTHER UNUSUAL SUBSURFACE CONDITIONS ARE ENCOUNTERED DURING EXCAVATION FOR PLANTING PITS.
- RELOCATE ANY SPRINKLER HEADS THAT ARE ENCOUNTERED.

LEGEND



PLANT LIST

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	CODE	BOTANICAL NAME	COMMON NAME	QTY	ROOT	REMARKS
Shrubs						
	BGV	BUXUS X 'GREEN VELVET'	GREEN VELVET BOXWOOD	10	#2	3'-0" ON CENTER
	RRKO	ROSA X 'RED KNOCK OUT'	RED KNOCKOUT ROSE	6	#3	3'-0" ON CENTER
	WFB	WEIGELA FLORIDA 'BRAMWELL'	FINE WINE WEIGELA	14	#3	3'-0" ON CENTER
Perennials						
	AM	ALLIUM 'MILLENIUM'	MILLENIUM ALLIUM	22	#1	1'-6" ON CENTER
	CVZ	COREOPSIS VERTICILLATA 'ZAGREB'	ZAGREB COREOPSIS	6	#1	2'-0" ON CENTER
	HHR	HEMEROCALLIS 'HAPPY RETURNS'	HAPPY RETURNS DAYLILY	20	#1	1'-6" ON CENTER
	NFWL	NEPETA X FAASSENII 'WALKER'S LOW'	WALKER'S LOW CATMINT	7	#1	3'-0" ON CENTER

