

**STATE / COUNTY ENVIRONMENTAL PERMITS CHECKLIST
FOR COMSTOCK CHARTER TOWNSHIP**

This checklist has been designed to assist businesses in identifying and complying with state and county environmental permits and requirements. Please note that this checklist pertains only to state and county environmental permits. Additional permits and approvals may be required from Comstock Charter Township or other government agencies. **This form must be completed and returned to the Township when a site plan is submitted.**

This checklist is not a permit application form; businesses are responsible for obtaining information and application forms from the appropriate government agencies. Compliance and proper registration with applicable state and county requirements is required for site plan approval in Comstock Charter Township. The Township may forward a copy of this form to the Michigan Department of Environment, Great Lakes, and Energy.

Name of Business: _____

Location of Business: _____

Name of Business Owner: _____

Mailing Address: _____

City: _____ **State:** _____ **Zip:** _____

Telephone: _____

Business Manager / Operator: _____

Type of Business (type of activities to be carried out at the proposed business— include all processes and operations):

I affirm that the information submitted in this form is accurate.

Owner's Signature: _____ Date: _____

Please circle Y (yes) or N (no) for each of the questions below. If Y (yes), contact the agency listed for further information and assistance.

1. Y N Will the proposed project discharge any type of wastewater to a storm sewer, drain, wetland, pond, lagoon, or other surface water body?
Contact: Michigan Department of Environment, Great Lakes, and Energy.
2. Y N Will the proposed project discharge any liquids, sludge, wastewater and/or wastewater residuals into or onto the ground?
Contact: Michigan Department of Environment, Great Lakes, and Energy.
3. Y N Will the proposed project use or store any hazardous substances, oil or salt? Depending upon the type of substance, secondary containment and a Pollution Incident Prevention Plan (PIPP), or a material storage permit may be required.
Contact: Michigan Department of Environment, Great Lakes, and Energy.
4. Y N Will the proposed project use underground storage tanks? Existing and proposed tanks must be registered with the State of Michigan, and installed and operated in accordance with regulations of the Michigan State Police Fire Marshal Division.
Contact: Michigan Department of Environment, Great Lakes, and Energy.
5. Y N Will the proposed project burn, landfill, transfer, or process any type of solid, non-hazardous wastes?
Contact: Michigan Department of Environment, Great Lakes, and Energy.
6. Y N Will the proposed project involve the transport, on site treatment, storage or disposal of hazardous waste generated in quantities of 1000 kilograms (250 gallons or 2200 lbs.) or more per month? If yes, one or more permits may be required.
Contact: Michigan Department of Environment, Great Lakes, and Energy.
7. Y N Will the proposed project generate between 100 kilograms/month (25 gallons or 220 lbs.) and 1,000 kilograms/month (250 gallons or 2,200 lbs.) of hazardous waste? If yes, the facility may be a small quantity generator, subject to federal and state regulations. An EPA identification number should be obtained from the Michigan Department of Environmental Quality (special forms are available) and a manifest (shipping paper) should be used to transport waste off-site.
Contact: Michigan Department of Environment, Great Lakes, and Energy.
8. Y N Will the proposed project install, construct, reconstruct, relocate, or operate any process equipment (including air pollution control equipment) which has the potential to emit air contaminants?
Contact: Michigan Department of Environment, Great Lakes, and Energy.
9. Y N Does the proposed project involve any work (dredging, filling, construction) in a river, stream, creek, ditch, wetland, or floodplain or within 500 feet of an inland lake, river, stream or ditch?
Contact: Michigan Department of Environment, Great Lakes, and Energy, Water Resource Division (269) 567-3600.
10. Y N Will the proposed project change the natural cover or topography of the land, including cut and fill activities which may contribute to soil erosion and/or sedimentation? Will the earth change disturb an area of one acre or more, or occur within 500 feet of a lake or stream? If yes, a soil erosion and sedimentation control permit may be required.
Contact: Kalamazoo County Drain Commission, Kalamazoo (269) 384-8117.

11. Y N Will an on-site wastewater treatment system or septic system be installed?
 Will septate be stored on-site prior to off-site disposal?
Contact: Sanitary Sewage—Kalamazoo County Human Services Department, Environmental Health Program (269) 373-5210
Contact: Michigan Department of Environment, Great Lakes, and Energy. Industrial/Commercial Wastewater in any quantity, or for sanitary sewage more than 10,000 gallons/day.
12. Y N If the proposed project will be connected to sanitary sewer, will any hazardous and/or industrial chemicals, wastewater or waste in any quantity be discharged to the City of Kalamazoo Wastewater Treatment Plant? If yes, pretreatment may be required.
Contact: City of Kalamazoo, Water Reclamation Plant (269) 337-8157.
13. Y N Will the proposed project construct a new water well and/or abandon an existing water well? If yes to either one, contact the appropriate agency.
Contact: Well Construction, Kalamazoo County Environmental Health Department (269) 373-5210.
Contact: Well Abandonment, Kalamazoo County Environmental Health (269) 373-5210.
14. Y N Is this proposed project (or any other facility/property under your ownership) currently involved in any compliance discussions with the Michigan Department of Environmental Quality or the Michigan Attorney General’s Office.
Contact: Michigan Department of Environment, Great Lakes, and Energy.
15. Y N Is this proposed project (or any other facility/property under your ownership) included on the MI Act 307 Priority List, “Michigan Sites of Environmental Contamination” or subject to corrective action under the Leaking Underground Storage Tank (LUST) Program?
Contact: Michigan Department of Environment, Great Lakes, and Energy.

*For assistance with permits and approvals from the Michigan Department of Environment, Great Lakes, and Energy, including permit coordination among EGLE Divisions, contact the Permit Consolidation Unit, Lansing District Office (517)373-9244.

Note: This form is a checklist of permits and/or requirements which may be needed for project development. Comstock Charter Township provides this to proposed developers as an informational service. Comstock Charter Township is not a regulatory agency in any of these areas. Approval of the site plan by the Township does not transfer liability from the developer to the Township in any way.