

POVERTY EXEMPTION APPLICATION

Name: _____

Parcel Number _____

Property Address: _____

Marital Status: Married Single Divorced Other

List all people living at this address:

Name	Relationship	Age	Monthly Income
_____	_____	_____	\$ _____
_____	_____	_____	\$ _____
_____	_____	_____	\$ _____

Social Security No: _____

Driver's License No _____

Is your mortgage paid off?

If not, what is the unpaid balance? \$ _____

Monthly payment: \$ _____

Name of Mortgage company _____

Do you own other property? _____

Is yes, where? _____

Phone Number _____

Email Address _____

INCOME

Please list income from all sources:

Salary/wages (monthly)	\$ _____	Dividends	\$ _____
Social Security	\$ _____	Interest Income	\$ _____
Pensions	\$ _____	Workmen's Comp	\$ _____
Unemployment	\$ _____	Alimony	\$ _____
Disability	\$ _____	Child support	\$ _____
Other sources:	\$ _____		

**A COPY OF YOUR LATEST FEDERAL INCOME TAX RETURN
OR A POVERTY EXEMPTION AFFIDAVIT
MUST BE ATTACHED TO THIS FORM. THIS APPLICATION
WILL BE RETURNED TO YOU IF THE ABOVE IS NOT
ATTACHED. THERE WILL BE NO EXCEPTIONS.**

Bank accounts

Please list all bank accounts for all residents at this address

Name of bank:	Current Balance
_____	\$ _____
_____	\$ _____
_____	\$ _____

ASSET LIST

Please list any of the following that you own:

Real Estate

Location _____
Value \$ _____

Cars, Trucks, Boats, RV's

Make: _____
Year: _____

Make: _____
Year: _____

Make: _____
Year: _____

Make: _____
Year: _____

NOTICE: Any willful false statements or misrepresentations made on this form may constitute perjury.

I, _____ being the owner and resident of the property

listed above, desire to appeal for tax relief under section 7u, MCL211.7 of the Michigan General

Property Tax Act: "The Real and personal property of persons who, in the judgement of the

Supervisor and Board of Review, by reason of poverty, are unable to contribute toward the

public charges, are exempt from taxation under this act."

Signature: _____

Date: _____

Township Board Resolution to Adopt Poverty Exemption Income Guidelines and Asset Test

WHEREAS, the homestead of persons who, in the judgment of the supervisor and board of review, by reason of poverty, are unable to contribute to the public charges is eligible for exemption in whole or part from taxation under the General Property Tax Act; and

WHEREAS, the township board is required by Section 7u of the General Property Tax Act, Public Act 206 of 1893 (MCL 211.7u), to adopt guidelines for poverty exemptions;

NOW, THEREFORE, BE IT HEREBY RESOLVED, pursuant to MCL 211.7u, that Comstock Township, Kalamazoo County, adopts the following guidelines for the supervisor and board of review to implement.

The guidelines shall include but not be limited to the specific income and asset levels of the claimant and all persons residing in the household, including any property tax credit returns, filed in the current or immediately preceding year.

To be eligible, a person shall do all the following on an annual basis:

- 1) Be an owner of and occupy as a homestead the property for which an exemption is requested.
- 2) File a claim with the supervisor or board of review, accompanied by federal and state income tax returns for all persons residing in the homestead, including any property tax credit returns filed in the immediately preceding year or in the current year.
- 3) Produce a valid drivers' license or other form of identification if requested.
- 4) Produce a deed, land contract, or other evidence of ownership of the property for which an exemption is requested if requested.
- 5) Meet (the federal poverty income guidelines as defined and determined annually by the United States Office of Management and Budget OR the current poverty income guidelines adopted by the township board).

Size of Family Unit	Poverty Guidelines
1	\$ 12,140
2	\$ 16,460
3	\$ 20,780
4	\$ 25,100
5	\$ 29,420
6	\$ 33,740
7	\$ 38,060
8	\$ 42,380
For each additional person	\$4,320

- 6) Meet additional eligibility requirements as determined by the township board, including:
 1. One motor vehicle for each licensed driver residing full time at the property in an amount not to exceed \$15,000 in value for each.
 2. No second residence or vacation home.
 3. No additional Real Estate owned.
 4. No ownership interest in buildings other than a primary residence.
 5. Checking and savings accounts, exclusive of retirement investments
 6. Additional valuable assets may be considered by the Board of Review in determining whether to grant a full or partial exemption for properties whose owners meet the poverty income guidelines.

Poverty Exemption Affidavit

This form is issued under authority of Public Act 206 of 1893; MCL 211.7u.

INSTRUCTIONS: When completed, this document must accompany a taxpayer's Application for Poverty Exemption filed with the supervisor or the board of review of the local unit where the property is located. MCL 211.7u provides for a whole or partial property tax exemption on the principal residence of an owner of the property by reason of poverty and the inability to contribute toward the public charges. MCL 211.7u(2)(b) requires proof of eligibility for the exemption be provided to the board of review by supplying copies of federal and state income tax returns for all persons residing in the principal residence, including property tax credit returns, or by filing an affidavit for all persons residing in the residence who were not required to file federal or state income tax returns for the current or preceding tax year.

I, _____, swear and affirm by my signature below that I reside in the principal residence that is the subject of this Application for Poverty Exemption and that for the current tax year and the preceding tax year, I was not required to file a federal or state income tax return.

Address of Principal Residence: _____

Signature of Person Making Affidavit

Date