



FEES

Fees provided are for information only and are subject to change. Contact the Township office to verify current prices.

Building, Mechanical, Plumbing, Electrical Permits

- Contact the Kalamazoo Area Building Authority (KABA) for details or visit their website at www.kaba-mi.org (269) 216-9511

Credit Card and E-Check Fees

- **Property Tax Convenience Fee**
American Express, Discover, Master Card, Visa Credit/Debit 3%/Minimum \$2.00 Charge
- **E-Checks**
Up to \$10,000 \$ 3.00
Over \$10,000 \$10.00

Comstock and Maple Grove Cemetery (Fees Approved by Board 12/18/2017) Fee (Amended 9/30/19)

- Weekday Graves - Regular Burial \$ 650.00
- Weekday Graves - Child or Baby Burial \$ 550.00
- Weekday Graves - Standard Cremation \$ 450.00
- Weekday Graves - Cremation-Large Vault \$ 475.00
- Weekday Graves - Drop-off Cremation \$ 300.00
- Weekday Graves - Drop-Off Cremation-Large Vault \$ 325.00
- Weekday Graves - Service Scheduled after 2:30 pm-Addt'l Charge \$ 50.00
- Monday Burials ordered after Noon on prev. Friday-Addt'l Charge \$ 300.00
- Weekend Graves - Regular Burial \$ 950.00
- Weekend Graves - Child or Baby Burial \$ 850.00
- Weekend Graves - Standard Cremation \$ 750.00
- Weekend Graves - Cremation w/Large Vault \$ 775.00
- Weekend Graves - Service Scheduled after 11:30 am-Addt'l Charge \$ 50.00
- Burials after Noon on day prior to Holiday-Addt'l Charge \$ 300.00
- Cremains Placed in a Headstone \$ 225.00
- Lot Price - Resident \$ 175.00
- Lot Price - Non-Resident \$ 350.00
- Foundations; per square inch \$ 0.55
- Additional Charges:
 - Cemetery work or snow removal with Bobcat \$ 130.00/hr.
 - Use of Hydraulic Hammer if necessary due to frost \$ 75.00

Comstock Transfer Station (Effective 1/01/2017) Fee

- New or Replacement Card (one per household-proof of residency) \$ 20.00/card
- Card Renewal \$ 10.00/annual
- Grass clippings, garden waste & leaves (no sticks or bags) No Additional Charge
- Tree Debris & Sticks; branches & logs allowed in designated area. \$ 10.00/cubic yard
- Tires (Limit of 6 tires per household) \$ 3.00/tire
- Rubbish \$ 20.00/cubic yard

Sanitary Sewer Connection Fee

- Special Assessment (FF Charge-Per GIS) - 06/01/2011 \$ 50.00/FF
- Parcel Fee - 06/01/2011 \$ 4,500.00
- Per Unit Benefit Fee - 06/01/2011 \$ 2,000.00
- User Unit Schedule-Charge based on demand - 8/2004 See Treasurer for Schedule

Water Service Connection**Fee**

- Water Service Connections Are Done By the City of Kalamazoo or City of Galesburg; Please Contact the Township for More Details
- Water Service Special Assessment (FF Charge-Per GIS) – 6/1/2011 \$ 37.00/FF

Sanitary Sewer and/or Water Service Connection Private Contract Agreements are available at an 8% Interest Charge on the principal balance. For any parcels on a corner lot, the first 150 feet on the longest side is exempt from the front footage charge.

Planning and Zoning Application Fee Schedule**Fee****(Amended 10/21/2019)**

- | | |
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| ➤ Rezoning | \$600/1st ac; \$50 ea addt'l acre up to \$2,000 |
| ➤ Master Plan Amendment | \$600 |
| ➤ Text Amendment | \$500 |
| ➤ Special Exception Use (SEU) | \$500 |
| ➤ SEU Amendment | \$300 |
| ➤ Conceptual Plan | \$100 |
| ➤ Administrative Approval | Same as Site Plan Amendment: Minor |
| ➤ Site Plan Amendment: Minor | \$250 + Escrow of \$1,000* |
| ➤ Site Plan Amendment: Major | SPR + Escrow of \$1,500* |
| ➤ Site Plan Review (SPR): | |
| < 6 Dwelling units or <1,500 s.f. | \$500 + Escrow of \$1,500* |
| 6–99 Dwelling units or 1,500 to 50,000 s.f. | \$600 + Escrow of \$2,500* |
| 100 Dwelling units or > 50,000 s.f. | \$700 + Escrow of \$2,500* |
| ➤ PUD/PURD/PUMD | SEU + SPR |
| ➤ Plat, Step 1-3 | \$200 per Step + Escrow of \$2,500* |
| ➤ Site Condo, Step 1-3 | \$200 per Step + Escrow of \$2,500* |
| ➤ Variance Request | \$600 |
| ➤ Ordinance Interpretation | \$500 |
| ➤ Zoning Verification Letter | \$ 50 |
| ➤ Zoning Compliance Permit; Access. Bldgs. | \$ 25 |
| ➤ Zoning Compliance Permit; Chickens | \$ 50 |
| ➤ Accessory Dwelling Unit | \$100 + possible additional sewer user unit fees |
| ➤ Temporary Outdoor Sales & Service | \$100; \$50 renewal in same calendar year |
| ➤ Zoning Compliance Permit; Wireless Communication Facility (WCF); | |
| Type A WCF | \$ 50 |
| Type B & C WCF | \$500*** |
| Type D WCF | \$ 75 |
| Type E WCF | \$500*** |
| ➤ Land Division | \$150 |
| ➤ Parcel Re-description/Lot Line Adjustment | \$ 75 |
| ➤ Parcel Combination | \$ 25 |
| ➤ Collection Box | \$100 per box-new permit; \$100 – annual renewal fee |
| ➤ Sign Permits: | |
| Permanent freestanding or wall sign | \$ 75 |
| Replacement face on existing sign | \$ 50 |
| Temporary sign | \$ 25 ** |
| ➤ Special PC Meeting | \$950 |
| ➤ Special ZBA Meeting | \$900 |

* **Escrow Account** – Deposit against which actual fees for Township Engineer, Township Attorney, and any outside consultants will be charged. Residual will be returned to applicant. Account to be replenished as needed and requested by Zoning Administrator. Zoning Administrator may modify escrow amount charged with initial application. The Escrow Fee Policy was approved by the Board on 8/3/2015.

** **Fee doubled if temporary sign is in place before Temporary Sign Permit is issued.**

*** **Wireless Communication Facility (WCF):** This type of WCF is a special except use. The \$500 WCF application fee includes the special exception use fee.

Maps (Fees Approved by Board 7/7/2014)¹**Fee**

	Fee
➤ Street Map (8 ½ x 11)	\$ 4.00
➤ Parcel Area Location Map (8 ½ x 11)**	\$ 5.00
➤ Water/Sewer Area Loc. Map (8 ½ x 11)**	\$ 6.00
➤ Zoning Area Loc. Map (8 ½ x 11)**	\$ 7.00
➤ School District Map (8 ½ x 11)	\$ 7.00
➤ Area Location Map of Future Land Use (8 ½ x 11)**	\$ 7.00

¹Some of these maps are available for viewing and printing in full size on our website at www.comstockmi.gov. If map contains area information pertaining to the property Owner's parcel there is No Charge to property owner.

Copies (These fees were updated in connection with FOIA Requests)**Fee**

➤ Size: 8 ½ x 11 (1-side, 2-sided)	\$ 0.10
➤ Size: 8 ½ x 14 (1-side)	\$ 0.10
➤ Size: 8 ½ x 14 (2-sided)	\$ 0.10
➤ Size: 11 x 17 (1-side/2-sided)	- at cost-
➤ Deed (per page)(Fee approved by TB 10/20/2010)	\$ 1.00

Parks & Recreation Department**Fees**

➤ Softball Summer Leagues 14-week schedule	\$ 550.00
➤ Softball Fall Leagues 8-week schedule	
Single Game	\$ 325.00
Double Header-Men's	\$ 585.00
➤ Baseball Leagues 8-week schedule (Double Header)	\$ 850.00
➤ Ball Field Rental	
Per field per day	\$ 200.00
Per field per day – non-profits	\$ 100.00
Per field – lights	\$ 25.00/hr.
➤ Ball Field Rental – Pitchers with Metal Cleats	
Per field per day	\$ 250.00
Per field per day – non-profits	\$ 150.00
Per field – lights	\$ 25.00/hr.
➤ Robert Morris Park - Pavilion Rental	
10:00 am – 2:00 pm	\$ 50.00
4:00 pm – 8:00 pm	\$ 50.00
All Day	\$ 100.00
Security deposit (to be returned at end of function if pavilion conditions OK)	\$ 20.00/4-hr period
➤ Robert Morris Park – Vehicle Parking	
Day Pass	\$ 5.00
Annual Pass – Comstock Resident	\$ 20.00
Annual Pass – Non-Resident	\$ 35.00
Annual Pass – Senior (60 +)	
Resident	\$ 10.00
Non-Resident	\$ 20.00

Revised: 4/8/2020